



Project Timelines

Departments:												
AT = Academic Technologies			CMS = Computing and Media Support			EA = Enterprise Applications			NI = Network Infrastructure		PMO = Project Management Office	
Jan. 2019	Feb. 2019	Mar. 2019	Apr. 2019	May 2019	Jun. 2019	Jul. 2019	Aug. 2019	Sep. 2019	Oct. 2019	Nov. 2019	Dec. 2019	
A/V Tool Cart Creation (07/2018 - 06/2019) - On Target - AT												
ALEKS Placement Test Scores (01/2018 - 12/2018) - Due - EA												
AUP / Email Policy (05/2018 - TBD) - Not Scheduled - NI												
Banner - Preferred Name and Gender (09/2017 - 01/2019) - On Target - EA												
Banner Migration to Version 9 - Self Service Banner - Finance (06/2017 - 03/2019) - On Target - EA												
Banner Migration to Version 9 - Self Service Banner - Student (08/2018 - 01/2019) - On Target - EA												
Blocker 215 Upgrade (12/2018 - 01/2019) - At Risk - AT												
Campus Upgrades to VMWare (07/2018 - 03/2019) - On Target - NI												
CDI Learning Spaces (07/2018 - 06/2021) - On Target - AT												
Class Software Virtualization Pilot (07/2015 - 01/2019) - Not Scheduled - AT												
Classroom Upgrades - Gettysburg 19-20 (10/2018 - 08/2019) - On Target - AT												
Classroom Upgrades - Harrisburg 19-20 (10/2018 - 08/2019) - On Target - AT												
Classroom Upgrades - Lancaster 19-20 (10/2018 - 08/2019) - On Target - AT												
Classroom Upgrades - Lebanon 19-20 (10/2018 - 08/2019) - On Target - AT												
Classroom Upgrades - York 19-20 (10/2018 - 08/2019) - On Target - AT												
Cloud-based Data Storage for Banner Backups (07/2018 - TBD) - Not Scheduled - EA												
Cornerstone LMS: Banner Extracts (09/2018 - 01/2019) - On Target - EA												
Cornerstone Learning Management System (07/2017 - 01/2019) - On Target - EA												
Cornerstone Outbound Data Feed (12/2018 - 03/2019) - On Target - EA												
Cyber Security Awareness (06/2018 - 04/2019) - On Target - NI, PMO												
DeepFreeze Review (01/2018 - 12/2019) - On Target - NI												
eAcademy: External (10/2018 - 04/2019) - On Target - AT												
eAcademy: Major Revision 2 (07/2018 - 03/2019) - On Hold - AT												
eAcademy: Self-paced (07/2018 - 03/2019) - At Risk - AT												
Email List Automation - Faculty (11/2018 - 12/2018) - On Target - EA, NI												
Forecast5 (08/2018 - TBD) - Not Scheduled - EA												
Harrisburg WIFI Coverage Review (06/2018 - 12/2018) - On Target - NI												
iTunes U Migration (08/2018 - 08/2019) - On Target - AT												
KINBER MPLS Review / Reconfiguration (10/2018 - 04/2019) - On Target - NI												
Network Monitoring (06/2018 - 06/2019) - On Target - NI												
Office365 Email Migration (06/2017 - 12/2018) - Due - NI												
PCI Compliance (06/2018 - TBD) - Not Scheduled - NI, PMO												
Polycom Replacement (07/2018 - 06/2021) - On Target - AT												
Project Management D2L Portal (12/2018 - TBD) - Not Scheduled - PMO												
Project Management Information System RFP (09/2018 - 02/2019) - On Target - PMO												
Room Scheduling Display (01/2018 - 06/2019) - On Target - AT												
San Replacement (Harrisburg) (06/2017 - 01/2019) - On Target - NI												
SciQuest Approval Queues (10/2017 - 12/2018) - On Hold - EA												



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Jan. 2019	Feb. 2019	Mar. 2019	Apr. 2019	May 2019	Jun. 2019	Jul. 2019	Aug. 2019	Sep. 2019	Oct. 2019	Nov. 2019	Dec. 2019	
Secondary Backup System Move to Lancaster (07/2018 - 02/2019) - On Target - NI												
Setup Unified Auditing (01/2018 - TBD) - Not Scheduled - EA												
SharePoint (10/2018 - TBD) - Not Scheduled - NI												
SoftPhone Pilot (08/2018 - 02/2019) - On Target - NI												
User Identity Mgmt. - Custom Integration: Banner & Active Directory (09/2017 - 01/2019) - On Target - EA												
Video Connected Learning Spaces (07/2016 - 06/2020) - On Target - AT												
Virtual Desktop Infrastructure - Internal (09/2017 - 03/2019) - On Target - NI												
Virtual Desktop Infrastructure - Pilot: Amazon WorkSpace Solution (10/2018 - 12/2018) - Due - NI												
Windows 10 VPN (01/2018 - 12/2019) - On Target - NI												
Wiring Closet Power/Temperature Monitor Installation (07/2018 - 02/2019) - At Risk - NI												
Workforce Development Enhancements (07/2018 - TBD) - On Hold - EA, PMO												
Zoom Desktop Video Conferencing (07/2015 - 06/2020) - On Target - AT												
Zoom-powered Education Class (07/2015 - 12/2018) - Due - AT												

Overdue

Blackbaud (06/2016 - 08/2017) - Behind Schedule - EA											
Cloud-based Data Storage for Backups (07/2018 - 09/2018) - Behind Schedule - NI											
Curriculum Phase I (11/2017 - 09/2018) - Behind Schedule - EA											
Cyber Security Roadmap (06/2017 - 06/2018) - Behind Schedule - NI											
SERS (09/2018 - 12/2018) - Behind Schedule - EA											
System Access Request Form (02/2018 - 09/2018) - Behind Schedule - NI, EA, CMS											

In Progress

Reporting Date: January 04, 2019

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<b>Project Title: A/V Tool Cart Creation</b>  <b>Project Description:</b> Create and deploy one cart of tools suitable for classroom upgrades for each campus.  <b>Project Sponsor:</b> Jason Beaudin	Derek Zellers	07/2018	06/2019	On Target	No new update: Cart contents have been identified and ordered. This project will be marked as complete pending the final reconciliation of all receivers and the closing of the capital fund line.		None.
Goal 2: Foster Student Success	Enterprise Applications	<b>Project Title: ALEKS Placement Test Scores</b>  <b>Project Description:</b> Update Banner with ALES placement test scores  <b>Project Sponsor:</b> Stephen Ampersand, Cindy Doherty	Cindy Gavazzi Meredith Jenkins Matthew Prugel Mallary DeSantis	01/2018	12/2018	On Target	Automated solution is in place. All scores for Fall term have been loaded to Banner. Automated process is scheduled to run weekly, may be changed to daily in the future.  SSO through D2L is in testing. This will ensure accurate student data.	1. Vendor has not been able to deliver the desired data as part of the API and has committed to creating a file upon request only. Mitigated - vendor will provide file via FTP weekly. 2. File Transmission: Mitigated. ALEKS will use McGraw Hill (parent company) ftp site.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: AUP/Email Policy</b>  <b>Project Description:</b> Development of Email and Acceptable Use Policy  <b>Project Sponsor:</b> Bob Messner	TBD	05/2018	TBD	Not Scheduled	Reviewed Policies at the APO meeting. Making edits per input from group and will return to discuss at the November meeting. NI Director was previously working on this effort and a new resource needs to be assigned. Removed 12/2018 completion date.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Banner - Preferred Name and Gender</b>  <b>Project Description:</b> The Banner system including all custom processes and third party integrations must be updated to reflect the College's Gender Acknowledgement and Accommodation Policy.  <b>Project Sponsor:</b> Stephen Ampersand	Cindy Gavazzi Tom Hale Genita Mangum	09/2017	01/2019	On Target	A implementation date of 1/7/2019 was selected in consideration of the academic calendar. Testing of Student Self Service v9 is in progress. D2L integration in testing Library processes under analysis. Student Affairs is working with OCA on the communication plan.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Banner Migration to Version 9 - Self Service Banner - Finance</b>  <b>Project Description:</b> Finance Module Upgrades: - My Finance Query Implementation - My Requisitions Implementation  <b>Project Sponsor:</b> Robert Messner	Nadia Ivanova, Marcia Washinger	prior to 06/2017	03/2019	On Target	My Requisitions: completed 11/2018.  My Finance Query is in testing with Finance team. Target date has not been set.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Banner Migration to Version 9 - Self Service Banner - Student</b>  <b>Project Description:</b> - Student Module Upgrades: Student Self Service Implementation  <b>Project Sponsor:</b> Robert Messner	Cindy Gavazzi Tom Hale	08/2018	01/2019	On Target	Student Profile is in testing in conjunction with Preferred Name.		None.
Other	Enterprise Applications	<b>Project Title: Blackbaud</b>  <b>Project Description:</b> Support the implementation of Blackbaud Raiser's Edge/Financial Edge software.  <b>Project Sponsor:</b> Linnie Carter	Cindy Gavazzi Mike Wagner	prior to 06/2016	08/2017	Behind Schedule	Phone number corrections are under analysis.	1. Contention of resources in functional area has led to delays. 2. Remaining tasks: - Phone Number corrections	None.
Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: Blocker 215 Upgrade</b>  <b>Project Description:</b> Harrisburg Campus seeks to upgrade the B215 Physics lab with specialized technology. Due to accessibility concerns, this upgrade is a high priority; due to the consistent use of the space, the upgrade must be completed on a dramatically shortened timeline.  <b>Project Sponsor:</b> Jennie Baar	Rich Cardamone; Chris Holtzinger	12/2018	01/2019	At Risk	A system has been designed with input from faculty. Harrisburg IT / AV is taking lead on the ordering and pricing. Bob Messner will need to approve pricing before orders are placed, as the project is moving forward prior to an approved budget. AT and AV have designed a phased approach that can be implemented as necessary, meeting the accessibility need in Phase 1 and the rest of the technology upgrade in Phase 2.	1. The timeline is critically short. This project may not be able to be completed on time. 2. Ordered materials may be on backorder or may not ship in time to be received and installed. This is being mitigated by repurposing some already-received equipment for other less time-sensitive projects to meet the requirements for Phase 1 if needed. 3. The holiday break represents a difficulty barrier to upgrading this room.	1. I recommend we eliminate Winter upgrades from available windows pending further conversation to clarify project management expectations and communication pathways.

In Progress

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title: Campus Upgrades to VMWare</b></p> <p><b>Project Description:</b> Migration from HyperV to VMWare along with Server hardware upgrades</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Dave Shaffer	07/2018	03/2019	On Target	Ordered the servers and SAN. Software was approved by the BOT on 12/4 and will be ordered shortly. Discovered servers were short the necessary network ports to connect them to the network, those have been ordered and should arrive by 01/02/19. The servers, SAN and necessary network gear have been installed in Lebanon. Once the network cards arrive those will be installed and the servers physically connected. VMWare will be installed, but licensing will occur once SHI receives PO for the software. Then the work to convert Lebanon will begin. The two servers for Gettysburg will be installed in January 2019. Since they have already been converted to VMware, the licensing is needed to allow a cluster to be built so that the virtual machines can be migrated over to the new hardware. Completion date moved from 12/2018 to 03/2019 and project status has been updated.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	<p><b>Project Title: CDI Learning Spaces</b></p> <p><b>Project Description:</b> Create training spaces on at least three campuses suitable to new classroom technology, emerging pedagogy, and advanced tools.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Jason Beaudin	07/2018	06/2021	On Target	<p>W126: This room has been completed and approved for use.</p> <p>E329: A full scope has been determined, and upgrade is planned during Spring 2019 semester to allow time to work on other time-sensitive needs.</p> <p>Lebanon: Discussions are underway regarding a possible innovation lab project, pending an evaluation of faculty interest and perceived value. This would be beyond the scope of the original project, which was to install three such rooms (fulfilled by LAN, HBG, GET).</p>	<ol style="list-style-type: none"> <li>1. This project depends on available space at multiple campuses; this has not yet been identified for some campuses.</li> <li>2. This project requires ongoing capital budget support for the duration of the project, which may be contingent on enrollments.</li> <li>3. This project requires ongoing capital budget support for new technologies in keeping with the classroom upgrade cycle.</li> </ol>	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p><b>Project Title: Class Software Virtualization Pilot</b></p> <p><b>Project Description:</b> Provide access required course software to remote students on multiple devices.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Jason Beaudin	07/2015	01/2019	Not Scheduled	<p>Early feedback from faculty has been generally promising, though there are some concerns regarding the lack of a process for requesting classes and resource allocation (both from AA and IT).</p> <p>Additional requests are coming in; we will evaluate if now if an appropriate time to expand the pilot or if we should wait until one successful semester (Spring 19) of running classes in this way.</p>	<ol style="list-style-type: none"> <li>1. Hardware requirements for some software (e.g.: AutoCad) limits performance in a virtualized environment through Hatsize. This cannot be mitigated using Hatsize.</li> <li>2. Long-term sustainability of increased usage and growth may not be fiscally feasible in current funding model. This could be mitigated by collection of lab fees.</li> </ol>	1. Continue work on in-house virtualization solution for the affected classes.
Goal 1: Advance Academic Excellence	Academic Technologies	<p><b>Project Title: Classroom Upgrades - Gettysburg 19-20</b></p> <p><b>Project Description:</b> Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	<p>Dory Uhlman has confirmed the following priorities:</p> <ol style="list-style-type: none"> <li>1) 310 (Collaboration)</li> <li>2) 147 (Presentation)</li> </ol> <p>Room drawings for G310 have been provided to Gettysburg Campus for review to determine if class size in that space supports a move to a Collaboration Room.</p>	<ol style="list-style-type: none"> <li>1. Funding source has not been confirmed for these upgrades.</li> <li>2. Potential resource contention with already planned upgrades outside of project scope.</li> </ol>	None.

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Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: Classroom Upgrades - Harrisburg 19-20</b>  <b>Project Description:</b> Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.  <b>Project Sponsor:</b> Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Harrisburg Campus has requested until December to identify classrooms for the next round of upgrades.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: Classroom Upgrades - Lancaster 19-20</b>  <b>Project Description:</b> Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.  <b>Project Sponsor:</b> Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Lancaster has confirmed the following rooms for FY19: E339 (Collaboration); E318 (Presentation); E209 (Collaboration). Drawings will be made of the rooms starting with the highest priority pending confirmation of funding.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: Classroom Upgrades - Lebanon 19-20</b>  <b>Project Description:</b> Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.  <b>Project Sponsor:</b> Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Initial communication requesting review and prioritization of previously identified rooms was sent on 09/25/18.  Colton Bjerke has identified the following priorities:  1) 204 (Presentation) 2) 216 (Collaboration)  UPDATE: Lebanon has informed OIST that they are no longer planning to phase the 318 computer lab / presentation room upgrade, and will undertake the entire process over break. Academic Affairs has worked with the faculty in classes in that space to start those classes two weeks later in order to somewhat improve the available time for the upgrade.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: Classroom Upgrades - York 19-20</b>  <b>Project Description:</b> Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.  <b>Project Sponsor:</b> Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Margie Mattis has confirmed the following priorities (in order of priority):  1) Goodling 110 (Collaboration) 2) Leader 112 (Presentation) 3) Leader 114 (Presentation) 4) Cytec 105 (Presentation)	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: Cloud-based Data Storage for Backups.</b>  <b>Project Description:</b> Research cloud-based storage options for Tivoli backup system  <b>Project Sponsor:</b> Bob Messner	Dave Shaffer, Mary Beth Yandrasitz	07/2018	09/2018	Behind Schedule	Waiting for pilot to be completed via EA team for the Banner backups.  Will talk to Bob about adjusting this end-date as Summit Group is just now getting started with the AWS connection.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Cloud-based Data Storage for Banner Backups.</b>  <b>Project Description:</b> Research cloud-based storage options for Tivoli backup system  <b>Project Sponsor:</b> Bob Messner	Matt Gordon	07/2018	TBD	Not Scheduled	Awaiting information from vendor.  The VTL appliance is installed, we have the AWS account, but TSM can not see the Virtual Drives or Library. The AWS account does not have the support option to contact them to ask any questions.  Officially they only support TSM version 7, we're on 8. It should work, but it isn't.  Vendor meeting being planned to address issues and status.		None.

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Cornerstone LMS: Banner Extracts of Course completion data from Banner and D2L</b>  <b>Project Description:</b> Extract professional development completion data from Banner to populate the Cornerstone LMS with historical data  <b>Project Sponsor:</b> Aimee Brough	Cavil Anderson, Cindy Gavazzi, Heather Gutschmidt	09/2018	01/2019	On Target	Analysis in progress. Requirements 95% completed. Contingent on Cornerstone outbound data feed project.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Cornerstone Learning Management System</b>  <b>Project Description:</b> Support the deployment of Cornerstone Learning Management System  <b>Project Sponsor:</b> Aimee Brough	Cavil Anderson, Cindy Gavazzi, Heather Gutschmidt	07/2017	01/2019	On Target	Soft Launch: Clery Act - 11/26/18 for all employees, excluding casuals, student workers and adjuncts. Issue with inactive employees resolved 12/18/18. Data inconsistencies in Banner for supervisor assignments are being addressed by HR on a case-by-case basis. Full deployment/Go Live - 01/19/19	1. Need decision on including casual, adjunct, and student workers in system. Currently limited to full time employees only. Contract allows for 2500 users. Credit adjuncts will be added to the system during the summer of 2019.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Cornerstone LMS: Outbound Data Feed</b>  <b>Project Description:</b> Data extract of course completion data from Cornerstone for import to Banner as the system of record.  <b>Project Sponsor:</b> Aimee Brough	Cavil Anderson, Cindy Gavazzi, Heather Gutschmidt	12/2018	03/2019	On Target	Outbound data feed project kickoff meeting with vendor 12/4/18. Business Requirements in progress. Working to provide template to vendor by end of January.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Curriculog (Phase I)</b>  <b>Project Description:</b> Support data integration from Banner to Curriculog for the course approval process.  <b>Project Sponsor:</b> Lynold McGhee	Erika Steenland, Meredith Jenkins, Cindy Gavazzi	11/2017	09/2018	Behind Schedule	APEX custom forms deployed to Production.  Data Extract in testing with vendor.  Single Sign On: completed 12/2018  Faculty training: completed 11/2018	1. Risk: Data integrity dependent on maintenance of course catalog descriptions. 2. Risk: Data integrity dependent on identification and inactivation of courses no longer offered by Academic Affairs. 3. Risk: Data mapping delayed due to revisions to Curriculog forms. 4. Risk: Vendor issue with importing formatted data containing non-UTF8 codes. Continued communications with vendor.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Project Management Office	<b>Project Title: Cyber Security Awareness</b>  <b>Project Description:</b> Plan and execute monthly cyber security awareness campaigns from 08/2018 - 02/2019 and events for 10/2018 and 03/2019.  <b>Project Sponsor:</b> Robert Messner	Aginah Chambers, TBD (NI), Kevin Nutt	06/2018	04/2019	On Target	<b>Monthly Campaign Emails:</b> December campaign was due 12/17/18. Project Lead distributed 12/21/18. <b>TechGuard Implementation:</b> Behind Schedule - Rollout was targeted for 12/10/18. An issue with the employee extract was corrected and the revised target date has been set for early Jan. 2019. <b>Project Management Plan:</b> Project Management and Communication plans have been drafted and provided to the team for review and input. Information has been requested on planning and is under review from Project Lead. In the meantime, removed target completion date due to pending review.	TBD	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: Cyber Security Road Map</b>  <b>Project Description:</b> Develop a HACC Security Road Map to protect the college network systems.  <b>Project Sponsor:</b> Bob Messner	Kevin Nutt	06/2017	06/2018	Behind Schedule	Discussions with Security Administrator have begun. No formal work has started at this time (concentrating on Cyber Security Awareness project).	1. While some progress has been made over the last year on this project, more staff time and leadership needs to be dedicated to this effort.	None.

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Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: DeepFreeze Review</b>  <b>Project Description:</b> Review of current DeepFreeze product with possible replacement with CleanSlate  <b>Project Sponsor:</b> Bob Messner	Jim Walker	01/2018	12/2019	On Target	A sandbox has been created to begin evaluating CleanSlate product. Currently working with Fortes Grande to resolve issues with product working in our environment. Deep Freeze will be extended for one year until a determination can be made regarding Clean Slate. Completion date has been moved from 12/2018 to 12/2019.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: eAcademy: External</b>  <b>Project Description:</b> Develop and offer a version of eAcademy suitable external clients as professional development.  <b>Project Sponsor:</b> Robert Messner	Joe Mendrzycki, Jason Beaudin	10/2018	04/2019	On Target	Current draft of training activities and topics has been sent to EMI for evaluation. A follow-up meeting will occur to confirm a scope of work and any required customization.	1. This exists outside of job description duties, requiring a source for compensation of staff serving in a non-credit faculty capacity. 2. Existing eAcademy variants would need to be retooled to meet needs of EMI/FEMA client. This would require development time outside of work hours, and thus requires funding source for non-exempt staff time.	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<b>Project Title: eAcademy: Major Revision 2</b>  <b>Project Description:</b> Revision of eAcademy training to increase mobile learning components, emphasize instructor presence, meet needs identified by Virtual Learning, and increase efficiency of CDI (Center for Design and Instruction) mentoring.  <b>Project Sponsor:</b> Jason Beaudin	Joe Mendrzycki, Jason Beaudin, Doreen Fisher-Bammer	07/2018	03/2019	On Hold	Resource contention and Virtual Learning prioritization of other projects has placed this on hold. End date will be revisited when the project is activated again.	1. Resource contention within CDI could slow this project down. Efficiencies and overlap between this and other projects must be identified and capitalized upon in order to reduce redundant work and manage staff workloads.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: eAcademy: Self-paced</b>  <b>Project Description:</b> Develop a self-paced version of eAcademy suitable that allows for a variety of stakeholders to complete new or ongoing exploration of and certification for online teaching.  <b>Project Sponsor:</b> Doreen Fisher-Bammer	Joe Mendrzycki, Jason Beaudin, Jazmin Simpson	07/2018	03/2019	At Risk	Emphasis on classroom training and the need to respond to late requests prior to the start of classes put this project behind schedule. Work on this may be able to make up the difference, but delivery date may need to be revisited if available resources are not sufficient.	1. Quality of final product could be compromised without ongoing staff intervention. This will be mitigated through assessment design and prescribed checkpoints. 2. Administrative overhead added by this project is on top of all existing duties, which could have staffing and workload implications if such overhead is not minimized. Emphasis must be placed on self-paced nature of the offering, so that users understand expectations. 3. Traditional metrics such as completion rate are antithetical to assessing the success of broad-access self-paced offerings. Alternative assessment methods must be designed to identify the performance of this self-paced offering.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Enterprise Applications	<b>Project Title: Email List Automation - Faculty</b>  <b>Project Description:</b> Automate FT Faculty Email Distribution list  <b>Project Sponsor:</b> Bob Messner	TBD (NI), Cindy Gavazzi	11/2018	12/2018	On Target	FT Faculty definition and output provided to David Bailey for review and confirmation.	Other departmental lists are on hold until job location data is updated in Banner.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Forecast5</b>  <b>Project Description:</b> Support the implementation of Forecast5 with data integration with Banner  <b>Project Sponsor:</b> Tim Sandoe	Steph Hockley, Nadia Ivanova	08/2018	TBD	Not Scheduled	Files have been sent to the vendor of historical data. Finance working with vendor to resolve mapping issues. A zoom meeting is being planned between HACC and Forecast5 to address outstanding issues.  Phase 1 targeted for completion by 10/31/18 - behind schedule. Phase 2 (monthly extracts) in requirements definition phase.	Contention of resources on the part of Finance staff.	None.

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Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title:</b> Harrisburg WIFI Coverage Review</p> <p><b>Project Description:</b> Discovery, Mapping, and Planning of the Harrisburg WIFI network</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Dave Shaffer	06/2018	TBD	Not Scheduled	Project is ongoing and does not have an end date. It is believed that for the most part the wireless is now operating as it should. Network Infrastructure (NI) is still working on a plan to limit the current number of SSIDs being broadcasted. NI will also be surveying the students in the early portion of the Spring 2019 semester. The survey will ask the students about wireless network performance and coverage. Next steps will be determined based on the results of the survey.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	<p><b>Project Title:</b> iTunes U Migration</p> <p><b>Project Description:</b> Identify a long-term hosting solution for iTunes U collections following changes to Apple's terms of service.</p> <p><b>Project Sponsor:</b> Jason Beaudin</p>	Qiquan Wang	08/2018	08/2019	On Target	No new update. Russ Bricker has met with Qiquan Wang and Robert Wagner. Russ is researching in-house solutions. Qiquan and Robert are researching possible hosted solutions.	<ol style="list-style-type: none"> <li>1. Cost of hosted solution may be infeasible.</li> <li>2. In house solution interface may not be intuitive enough for content creators</li> </ol>	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title:</b> KINBER MPLS Review/Reconfiguration</p> <p><b>Project Description:</b> Working with KINBER to review current MPLS configuration and reengineer York and Gettysburg location in the WAN.</p> <p><b>Project Sponsor:</b> TBD</p>	Dave Shaffer	10/2018	04/2019	On Target	Kick-off call was held with KINBER on 10/22/18. KINBER has reviewed current configuration with HACC and will discuss with their technicians and report back.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title:</b> Network Monitoring</p> <p><b>Project Description:</b> Review of monitoring tools to improve network security and reliability.</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Dave Shaffer	06/2018	06/2019	On Target	Will look at Cisco's Stealthwatch product within the next 30-60 days and another product following the Stealthwatch review. A decision on whether or not to purchase will likely be made before the end of the fiscal year. Completion date moved from 12/2018 to 06/2019.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title:</b> Office365 Email Migration</p> <p><b>Project Description:</b> Migration from on-prem physical email servers to Microsoft's online email service</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Mary Beth Yandrasitz	06/2017	12/2018	On Target	Project was restarted on 06/04/18. New completion date has been set for 12/2018. OIST, Student Affairs, Library, and Finance have been migrated. Admin staff to be migrated by 09/30/18. Faculty to be migrated by 12/31/18. It is planned that our remaining on premise servers, and Baracuda SPAM appliance will be retired in early 2019.	<ol style="list-style-type: none"> <li>1. This project has been delayed due to the CollegeNet replacement project. Resources will be directed back to this project in June 2018.</li> </ol>	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Project Management Office	<p><b>Project Title:</b> PCI Compliance</p> <p><b>Project Description:</b> Plan and execute the required activities in order for the institution to meet PCI (Payment Card Industry) Compliance.</p> <p><b>Project Sponsor:</b> Stephen Ampersand, Tim Sandoe, Robert Messner</p>	Aginah Chambers, TBD (NI), Kevin Nutt	06/2018	Phase I: TBD Phase II: TBD	Not Scheduled	<p><b>Phase I: Chip Reader Implementation:</b> Finance has informed CashNET that HACC would like the chip reader implementation to occur from Jan. – Mar. 2019. CashNET has requested a purchase order for the chip readers to begin discussions. It has been determined that HACC will initially buy nine units and a purchase order will be submitted so that discussions can begin in Jan. 2019. The team will work to plan other components (e.g. communications, training) and integrate CashNET's activities into one schedule before confirming the overall target completion date for this phase.</p> <p><b>Phase II: Contracting a PCI Compliance Expert:</b> Not started.</p>	TBD	None.



In Progress

Reporting Date: January 04, 2019

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p><b>Project Title: Polycom Replacement</b></p> <p><b>Project Description:</b> Begin reducing reliance on Polycom system for videoconference meetings by converting current meeting spaces into Zoom Rooms</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Jason Beaudin	07/2018	06/2021	On Target	<p>No new update. Conversation with the OIST Directors began on 07/30/18 to begin identifying small meeting rooms suitable for transition from Polycom to Zoom.</p> <p>AT will work with the Campus IT Directors to identify a feasible model for Zoom Rooms meant for meetings, and each campus will install at least one small room by 06/2019.</p>	1. Under evaluation.	None.
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p><b>Project Title: Project Management D2L Portal</b></p> <p><b>Project Description:</b> Implementation of a PMO D2L portal that includes an overview of the PMO Methodology and existing tools and templates.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Aginah Chambers	12/2018	TBD	Not Scheduled	Working to complete a draft of the PMO D2L portal for the project management overview.	TBD	None.
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p><b>Project Title: Project Management Information System Request For Proposal (PMIS RFP)</b></p> <p><b>Project Description:</b> Evaluate and select a project management software solution that supports the project management function at an institutional level.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Aginah Chambers	09/2018	Publish RFP: 12/17 Select: 02/2019 Funding: TBD	On Target	<p><b>Product Evaluation and Selection:</b> Questions have been submitted and responses have been posted. Deadline to submit bids is 01/17/19. Demonstrations are planned for completion by 02/15/19. Selection will be made by 02/28/19. <u>Approvals, Funding, Award:</u> Not started.</p>	1. Finance resources are unable to participate in the project at this time. The team will use requirements from a separate effort for a task management system that Finance had drafted but there is a strong concern that all needs may not be fully understood or be able to be appropriately prioritized without the group's engagement in the project.	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p><b>Project Title: Room Scheduling Display</b></p> <p><b>Project Description:</b> Identify and configure a room scheduling display solution for One Button Studio and other shared spaces.</p> <p><b>Project Sponsor:</b> Jason Beaudin</p>	Sue Savidge	01/2018	06/2019	On Target	Room calendar panel installation is complete for the HBG One Button Studio. Panel for the Virtual Learning conference room is complete. A challenge with cutting into the walls will necessitate ordering a different type of mount for the remaining panels, which will delay completion of the project into January 2019.	1. Shared spaces (OBS) that use both Google Calendar and Outlook for different stakeholders may not be able to be scheduled using a single solution. A public Office365 calendar will need to be explored to allow multiple groups to schedule these spaces. 2. Room scheduling screens will add additional cost to related projects.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title: SAN Replacement</b></p> <p><b>Project Description:</b> Replacement of existing NetApp storage appliance that has reached end-of-life.</p> <p><b>Project Sponsor:</b> Russ Bricker</p>	Megan Koss	06/2017	LUN Mig: Compl Lanc: Compl Hbg: 01/2019 York: TBD Get: TBD	On Target	<p>The project is being completed in a phased approach and the behind schedule status has been updated to reflect the implementation approach.</p> <p><b>LUN Migration:</b> Complete. Every LUN from the NetApp that should have been migrated has been migrated.</p> <p><b>Replication Between Campuses:</b>            HB &gt; LA – In Progress.            YK &gt; GE – Waiting to complete HB.            GE &gt; YK – Waiting to complete HB and YK.            LA &gt; HB – Complete.</p>	1. This project is behind schedule due to delays in product delivery by vendor.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: SciQuest Approval Queues</b></p> <p><b>Project Description:</b> Banner to SciQuest Security for Approval Queues</p> <p><b>Project Sponsor:</b> Director of Procurement</p>	Nadia Ivanova Phunthip Sungkarat	10/2017	12/2018	On Hold	On hold due to staff vacancy in Finance.	1. Ongoing issues with vendor (Jaggaer) in resolving issues with data integration between Banner and SciQuest.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title: Secondary Backup System move to Lancaster</b></p> <p><b>Project Description:</b> Move secondary Tivoli backup system to Lancaster BDC</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Dave Shaffer, Mary Beth Yandrasitz	07/2018	02/2019	On Target	Work needs to be scheduled. Project has been delayed due to the O365 rollout. Completion date moved from 12/2018 to 02/2019 and project status has been updated.	1. Office 365 project has taken priority over this project.	None.

In Progress

Reporting Date: January 04, 2019

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: SERS</b>  <b>Project Description:</b> SERS reporting updates to reporting categories and calculations  <b>Project Sponsor:</b> Tim Sandoe	Nadia Ivanova	09/2018	12/2018	Behind Schedule	12/14/18: submitted third iteration of the test file, file accepted; payroll decided to change the deduction setup types, payroll will report manually to SERS effective January 1, 2019 until further notice	1. Hard deadline mandated by SERS.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: Setup Unified Auditing</b>  <b>Project Description:</b> Install and configure Unified Auditing of the Banner database  <b>Project Sponsor:</b> Robert Messner	Seth Chevalier	01/2018	TBD	Not Scheduled	Unified auditing was installed but cannot be used due to a vendor issue. Elucian does not support Oracle Unified Auditing. This will be removed during scheduled maintenance on 12/20/18. Standard auditing will be employed as an alternative but is not as robust.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: SharePoint</b>  <b>Project Description:</b> Build business case for installation of SharePoint  <b>Project Sponsor:</b> TBD	TBD	10/2018	TBD	Not Scheduled	Project Lead confirmation is needed. Previously, NI Director (Russ B.) requested Dave S. and Evelin S. become familiar with the SharePoint platform. Need to discuss whether HACC will ask a consulting company to visit to talk about SharePoint.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: SoftPhone Pilot</b>  <b>Project Description:</b> Pilot use of softphone as replacement from physical desktop phone  <b>Project Sponsor:</b> TBD	Evelin Schwartz	08/2018	Testing: 02/2019	On Target	Pilot group has spent the last 2 months using a softphone only environment. The pilot program will be expanded to include faculty. Working with AT Director and Jazmin S. to gather a sample of about 10-20 faculty/adjunct members who are willing to participate in the program. Removed '12/2018' completion date as testing is expected to be completed 02/2019 and a determination on how to proceed will be made after that time.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Enterprise Applications, Computing and Media Support	<b>Project Title: System Access Request Form</b>  <b>Project Description:</b> Review of current SAR process and develop a new SAR process and form.  <b>Project Sponsor:</b> Bob Messner	TBD (NI), Cindy Gavazzi, Chris Fuller	02/2018	09/2018	Behind Schedule	Sent survey out to current users. Currently reviewing results.  SAR process to be mapped by HR Business Analyst. SAR form will be reevaluated with implementation of outsourced support center ticket system.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<b>Project Title: User Identity Management - Custom Integration Between Banner and Active Directory</b>  <b>Project Description:</b> Develop custom identify management application to replace FIM  <b>Project Sponsor:</b> Robert Messner	Matt Gordon	09/2017	01/2019	On Target	Phase 1: Completed 12/2018 Phase 2: Awaiting target date from Student Affairs. Tentatively planned for late January/early February.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	<b>Project Title: Video-Connected Learning Spaces</b>  <b>Project Description:</b> Leverage video-conference capabilities to design learning-centric spaces that can be connected across campuses to increase program offerings to students.  <b>Project Sponsor:</b> Robert Messner	Jason Beaudin	07/2016	06/2020	On Target	No new update. Charter has been finalized, and the Campus Deans have drafted a list of prospective courses that we might want to offer in this way to start us off. The current starter list includes approximately 30 courses.  We are currently gathering information to assist with prioritizing these courses, as we cannot sustain that many. We will then work with the Department Chairs to identify possible faculty to recruit for training and commence implementation of such spaces at a couple of campuses.	1. Appropriate spaces must be identified at each campus. Campuses may be inclined to want to use these spaces for multiple purposes rather than dedicated learning spaces. 2. Rooms will likely have somewhat more limited / different capabilities than traditional classrooms, so training and faculty selection must be used to mitigate confusion. 3. Low student interest in new offerings and engagement in classes offered in these spaces would threaten their usefulness. This must be mitigated through advertising by the campuses and training / selection of faculty.	None.

In Progress

Reporting Date: January 04, 2019

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: Virtual Desktop Infrastructure - Internal</b>  <b>Project Description:</b> Establish a pilot for providing a virtual desktop for 50 concurrent CIS 105 students.  <b>Project Sponsor:</b> Bob Messner	Megan Koss, Gavin Harvey	09/2017	03/2019	On Target	This project has been moved to a high priority as a result of the future shutdown of HatSize. We have expanded this project to include the preparation of using the VDI infrastructure for several Spring classes. The end date has also been changed to get through the first half of the spring semester.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: Virtual Desktop Infrastructure - Pilot - Amazon Workspace Solution</b>  <b>Project Description:</b> Establish a pilot for providing a virtual desktop for 50 concurrent CIS 105 students.  <b>Project Sponsor:</b> Bob Messner	Megan Koss, Gavin Harvey	10/2018	12/2018	On Target	This project has been moved to a high priority as a result of the future shutdown of HatSize. We have expanded this project to include the preparation of using the VDI infrastructure for several Spring classes. The end date has also been changed to get through the first half of the spring semester.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: Windows 10 VPN</b>  <b>Project Description:</b> Review and implementation of Windows 10 VPN service  <b>Project Sponsor:</b> Bob Messner	Jim Walker	01/2018	12/2019	On Target	Project was planned for July start but was placed at a low priority in order to implement other projects. Completion date has been moved from 12/2018 to 12/2019.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<b>Project Title: Wiring Closet power/temperature Monitor Installation</b>  <b>Project Description:</b> Install monitors in all wiring closets across the college  <b>Project Sponsor:</b> Bob Messner	Dave Shaffer	07/2018	02/2019	At Risk	A vendor was selected for this project and the Board has approved the project. OIST Management is working to find funding of about \$2,000 additional dollars. As soon as order is placed and arrives, NI group will begin installation. It is likely the project will not be completed by 02/2019.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications, Project Management Office	<b>Project Title: Workforce Development Enhancements</b>  <b>Project Description:</b> Standardize and formalize processes and procedures for the four registration types from beginning to end, integrate financial processes, and implement a supporting technical solution  <b>Project Sponsor:</b> Cindy Doherty, Stephen Ampersand, Tim Sandoe	Aginah Chambers, Kenneth Shur, Cindy Gavazzi	07/2018	TBD	On Hold	Project Sponsors have accepted Finance group's request to hold project activities until mid-January 2019. Finance has initiatives taking precedence that impact the group's ability to participate in discussions on this project. In addition, its been determined Finance's input is critical to the project and activities should not resume without their participation. Project team and stakeholders have been notified of the decision. Project team meetings have been rescheduled to begin mid-January 2019.	1. Team will need to work together to clarify the new project's business case, expectations and requirements. Once completed, the team will use this information as inputs into the project initiating process.	1. When activities resume in Jan. 2019, final approval of the business goals will be needed. There is one item remaining under Finance that needs to be confirmed whether it will be part of the project scope or not. It is relating to the documents that are required for audit purposes (Finance Leadership).
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<b>Project Title: Zoom Desktop Video Conferencing</b>  <b>Project Description:</b> Deploy Zoom as an option for peer-to-peer and institution-to-student meetings  <b>Project Sponsor:</b> Robert Messner	Jason Beaudin	07/2015	06/2020	On Target	A request from the Humanities discipline has been received requesting headsets for their faculty. These will be ordered by 12/12/18.	1. Lack of webcams and headsets is slowing adoption. These must be provided to faculty and staff adopters. 2. Lack of student awareness of this tool may limit initial use. This can be mitigated through working with the Student Government Association to raise awareness of the utility and training materials.	None.



In Progress

Reporting Date: January 04, 2019

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 1: Advance Academic Excellence	Academic Technologies	<p><b>Project Title: Zoom-powered Education Class</b></p> <p><b>Project Description:</b> Leverage video-conference capabilities to connect 3 Education students at Gettysburg with a class they need to graduate being offered only at Harrisburg Campus.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Jason Beaudin	10/2018	12/2018	On Target	<p>This pilot is ongoing. We have asked the faculty member for assistance with surveying her faculty at the end of the semester. The survey has been provided to the faculty member for distribution. Dory Uhlman has indicated that she touched base with the students in Gettysburg, and that they were very positive in their evaluation of their experience.</p>	<ol style="list-style-type: none"> <li>1. Appropriate spaces must be identified at each campus. Campuses may be inclined to want to use these spaces for multiple purposes rather than dedicated learning spaces.</li> <li>2. Rooms will likely have somewhat more limited / different capabilities than traditional classrooms, so training and faculty selection must be used to mitigate confusion.</li> <li>3. Low student interest in new offerings and engagement in classes offered in these spaces would threaten their usefulness. This must be mitigated through advertising by the campuses and training / selection of faculty.</li> </ol>	None.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 2: Foster Student Success	Enterprise Applications	<p><b>Project Title: Automating Advisor Assignments</b></p> <p><b>Project Description:</b> Automate Advisor Assignments; all faculty advisors to view HS transcripts and educational plans in myHACC</p>	Tom Hale	04/2018	TBD	TBD	Christine Cappuzzo	Conception	Awaiting definition of business requirements. Academic Advising is waiting for Christine Cappuzzo to set up a kick-off meeting slated for October.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Banner Upgrade - Self Service Banner - Registration</b></p> <p><b>Project Description:</b> - Registration Upgrades: Student Self Service Enhancements</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Cindy Gavazzi	TBD	TBD	N/A		IT Planning	Registration module has not been upgraded in more than two years. Will require prioritization and testing among functional power users.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Banner Migration to Version 9 - Self Service Banner - Human Resources</b></p> <p><b>Project Description:</b> - Human Resources Upgrades: Employee Self Service Enhancements</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Cindy Gavazzi	prior to 06/2017	04/2019	N/A		Conception	
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Banner Migration to Version 9 - Self Service Banner - Finance - My Approvals</b></p> <p><b>Project Description:</b> Finance Module Upgrades: - My Approvals</p> <p><b>Project Sponsor:</b> Tim Sandoe</p>	Cindy Gavazzi, Nadia Ivanova	TBD	TBD	N/A		Conception	Self-service processing of approvals (e.g.: approvals of invoices, requisitions, journal vouchers); still in development with Ellucian, not yet scheduled for release
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Banner Migration to Version 9 - Self Service Banner - Finance - My Journals</b></p> <p><b>Project Description:</b> Finance Module Upgrades: - My Journals</p> <p><b>Project Sponsor:</b> Tim Sandoe</p>	Cindy Gavazzi, Nadia Ivanova	02/2019	06/2019	N/A		Conception	Self-service journal voucher processing; still in development with Ellucian, planned for release in Q4 of 2018
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Data Governance - Decision rights and accountabilities</b></p> <p><b>Project Description:</b> - Establish data governance committee - Create mission and vision for data governance - Identify data stewards across functional areas - Begin development of data governance rules</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Lynold McGhee	TBD	TBD	TBD		Conception	Data Governance Committee meeting being planned for January 2019.

Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Data Warehouse</b></p> <p><b>Project Description:</b> Evaluate the long term needs of the data warehouse.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Seth Chevalier Steve Barry	TBD	TBD	TBD	Steve Barry	Conception	Determining evaluation criteria; conducting research with other institutions. Business Analysts are working with functional owners to define business requirements.
Goal 1: Advance Academic Excellence	Academic Technologies	<p><b>Project Title: eAcademy : Advanced</b></p> <p><b>Project Description:</b> Develop a continuously refreshed professional development experience allowing for current online faculty who have already completed eAcademy to access information on new and emerging tools and technologies.</p> <p><b>Project Sponsor:</b> Doreen Fisher-Bammer</p>	Joe Mendrzycki	TBD	TBD	N/A	Jason Beaudin, Jazmin Simpson	On Hold	Holding off pending completion of other projects.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Enhance Identity Management System</b></p> <p><b>Project Description:</b> Propose and implement lifecycles for: - retired employee accounts - admitted student accounts - registered student accounts - graduated student accounts</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Cindy Gavazzi	TBD	TBD	TBD		Conception	Not yet started due to resource contention issues.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Ethos</b></p> <p><b>Project Description:</b> Implement the Ethos Higher Ed data model for integration between 3rd party applications and Banner</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Seth Chevalier Cindy Gavazzi	TBD	TBD	N/A		Conception	DBA is researching.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p><b>Project Title: HSP Interactive Video Pilot</b></p> <p><b>Project Description:</b> Explore possibility of program-wide mobile device use in classroom activities and develop a plan / roadmap for providing financially feasible access to mobile devices to students in this program.</p> <p><b>Project Sponsor:</b> TBD</p>	Jason Beaudin	09/2018	TBD	TBD	Jason Beaudin, Sarah Jacobson	On Hold	Awaiting the return of faculty to begin work.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: HACCWeb upgrades for Banner 9</b></p> <p><b>Project Description:</b> Migrate HACCWeb applications to support Banner 9 Self Service upgrades</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Matt Gordon	09/2018	TBD	TBD		IT Prioritization	Requirements pending plan for end of life for Self Service Banner.

Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p><b>Project Title: Human Anatomy App Pilot</b></p> <p><b>Project Description:</b> Work with the Biology discipline and other stakeholders to identify human anatomy app options, identify a single one, and develop a model for sustainable funding.</p> <p><b>Project Sponsor:</b> Rae Dennis</p>	Jason Beaudin	09/2018	TBD	TBD	Jason Beaudin, Rae Dennis	IT Planning	Awaiting the return of faculty to begin work.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title: Migration from current Apple iTunes hosting</b></p> <p><b>Project Description:</b> Install new servers and VMWare</p> <p><b>Project Sponsor:</b> TBD</p>	Russ Bricker, Jason Beaudin	TBD	TBD	TBD		IT Planning	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p><b>Project Title: Mobile Device Access (Phase 1)</b></p> <p><b>Project Description:</b> Explore possibility of program-wide mobile device use in classroom activities and develop a plan / roadmap for providing financially feasible access to mobile devices to students in this program.</p> <p><b>Project Sponsor:</b> TBD</p>	Jason Beaudin	TBD	TBD	N/A	Jason Beaudin, Cindy Doherty	IT Prioritization	<p>Not yet started due to resource contention issues.</p> <p>Conversation held with Virtual Learning to discuss possible focus within new VL Excellence Fund fundraising efforts.</p>
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: NetCOBOL / Linux Job Server</b></p> <p><b>Project Description:</b> Migrate to a Linux Job Submission server running Redhat Enterprise Linux and NetCobol.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Matt Gordon, Seth Chevalier	01/2019	TBD	\$10,155	Matt Gordon, Seth Chevalier	IT Planning	TIC approval 12/10/18. PO due to vendor by 12/31 to avoid 20% price increase
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title: Network Audit</b></p> <p><b>Project Description:</b> With the help of outside experts, conduct an audit of HACC's network infrastructure.</p> <p><b>Project Sponsor:</b> TBD</p>	Russ Bricker	TBD	TBD	TBD		Conception	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p><b>Project Title: Polycom Replacement</b></p> <p><b>Project Description:</b> Begin reducing reliance on Polycom system for videoconference meetings by converting current meeting spaces into Zoom Rooms</p> <p><b>Project Sponsor:</b> Bob Messner</p>	Jason Beaudin	07/2018	06/2019	\$75,000	Bob Messner	IT Planning	Early planning within AT is underway. Project launch will follow.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p><b>Project Title: Project Management Essentials Education</b></p> <p><b>Project Description:</b> Development and implementation of project management essentials course that will be offered to the institution.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Aginah Chambers	Qtr. 1 2019	TBD	N/A	Cavil Anderson	Conception	<p>1. Working with Human Resources to develop core competencies and course objectives.</p> <p>2. Project is planned to formally kick-off sometime in Qtr. 1 2019 following completion of the project management D2L portal and the Cornerstone Management project implementation.</p>
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: PSERS</b></p> <p><b>Project Description:</b> PSERS reporting updates</p> <p><b>Project Sponsor:</b> Tim Sandoe</p>	Nadia Ivanova	12/2018	06/2019	N/A	Kelly Pannebaker	On Hold	05/04/18: Awaiting details from PSERS
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Recruiter Upgrade</b></p> <p><b>Project Description:</b> Upgrade Recruiter to v5.x</p> <p><b>Project Sponsor:</b> Robert Messner, Stephen Ampersand</p>	Cindy Gavazzi Natalie Toma Matt Wright	TBD	TBD	\$38,000	Crystal Scheib	IT Planning	<p>Ellician strongly discourages a reimplementaion. Decision under review - upgrade with methods review post-implementation or reimplementaion.</p> <p>Student Affairs assigned functional owner; plan to hire dedicated CRM Administrator.</p> <p>TIC request approved 12/10/18.</p>
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title: Replication of HACC website database</b></p> <p><b>Project Description:</b> Replicate the internal SQL database that supports the website.</p> <p><b>Project Sponsor:</b> TBD</p>	Russ Bricker	TBD	TBD	TBD		IT Planning	Preliminary estimate has been provided by website vendor (PaperThin)
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title: Role Based Security</b></p> <p><b>Project Description:</b> Modify the existing Distributed Security Model to utilize Role Based Security</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Cindy Gavazzi Seth Chevalier	TBD	TBD	TBD	HEAAT	Conception	Finance indicated interest to engage in this project.
Goal 3: Strengthen Institutional Sustainability	Computing and Media Support	<p><b>Project Title: TIC Process</b></p> <p><b>Project Description:</b> Develop formal charter, mission and vision statements, enhance guidelines for members and establish formal annual meeting dates.</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Chris Fuller	02/2018	05/2018	N/A		IT Prioritization	As of 04/26/18, this project hasn't started yet. Input will be sought from committee members which is to begin in the next two weeks.





Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p><b>Project Title:</b> Web Services API for BDM and Banner</p> <p><b>Project Description:</b> Enhance Banner Self-Service to allow users to attach documents using BDMS</p> <p><b>Project Sponsor:</b> Robert Messner</p>	Matt Gordon, Seth Chevalier	02/2019	TBD	\$5,000	Nadia Ivanova	IT Planning	TIC approval 12/10/18.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p><b>Project Title:</b> Wiring Closet Monitors</p> <p><b>Project Description:</b> Add temperature monitor devices for wiring closets.</p> <p><b>Project Sponsor:</b> TBD</p>	Russ Bricker, Evelin Schwartz	TBD	TBD	TBD		IT Planning	