



Project Timelines

Departments:											
AT = Academic Technologies		CMS = Computing and Media Support			EA = Enterprise Applications			NI = Network Infrastructure		PMO = Project Management Office	
Mar. 2019	Apr. 2019	May 2019	Jun. 2019	Jul. 2019	Aug. 2019	Sep. 2019	Oct. 2019	Nov. 2019	Dec. 2019	Jan. 2020	Feb. 2020
A/V Tool Cart Creation (07/2018 - 06/2019) - Not Scheduled - AT											
AUP / Email Policy (05/2018 - TBD) - Not Scheduled - NI											
Banner Quarterly Upgrades (03/2019 - 06/2019) - On Target - EA											
Banner Migration to Version 9 - Self Service Banner - Finance (06/2017 - TBD) - Not Scheduled - EA											
Banner Migration to Version 9 - Self Service Banner - Student: ADVISOR HOLDS (01/2019 - TBD) - Not Scheduled - EA											
Campus Upgrades to VMWare (07/2018 - 03/2019) - On Target - NI											
CDI Learning Spaces (07/2018 - 06/2021) - On Target - AT											
Class Software Virtualization Expansion: Engineering & Technology Depts. (02/2019 - 06/2020) - On Target - AT											
Classroom Upgrades - Gettysburg 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - Harrisburg 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - Lancaster 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - Lebanon 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - York 19-20 (10/2018 - 08/2019) - On Target - AT											
Cloud-based Data Storage for Banner Backups (07/2018 - TBD) - Not Scheduled - EA											
Cornerstone LMS: Banner Extracts (09/2018 - 08/2019) - On Target - EA											
Cornerstone Outbound Data Feed (12/2018 - 03/2019) - At Risk - EA											
Cyber Security Awareness (06/2018 - 04/2019) - On Target - NI, PMO											
Data Governance - Decision Rights & Accountabilities (01/2019 - TBD) - Not Scheduled - EA											
Data Warehouse (10/2018 - TBD) - Not Scheduled - EA											
DeepFreeze Review (01/2018 - 12/2019) - On Target - NI											
eAcademy: External (10/2018 - 04/2019) - On Target - AT											
eAcademy: Major Revision 2 (07/2018 - 03/2019) - On Hold - AT											
eAcademy: Self-paced (07/2018 - 03/2019) - At Risk - AT											
Email List Automation - Faculty (11/2018 - TBD) - On Hold - EA, NI											
Harrisburg WIFI Coverage Review (06/2018 - TBD) - Not Scheduled - NI											
iTunes U Migration (08/2018 - 08/2019) - At Risk - AT											
KINBER MPLS Review / Reconfiguration (10/2018 - 04/2019) - On Target - NI											
Level I Technical Support Center Implementation (03/2019 - TBD) - Not Scheduled - CMS, PMO											
NetCOBOL / Linux Job Server (01/2019 - 06/2019) - On Target - EA											
Network Monitoring (06/2018 - 06/2019) - On Target - NI											
PCI Compliance (06/2018 - TBD) - Not Scheduled - NI, PMO											
Polycom Replacement (07/2018 - 06/2021) - On Target - AT											
Project Management Information System RFP (09/2018 - TBD) - Not Scheduled - PMO											
Recruiter Upgrade (01/2019 - 09/2019) - On Target - EA											
Room Scheduling Display (01/2018 - 06/2019) - Complete - AT											
San Replacement (Harrisburg) (06/2017 - 03/2019) - On Target - NI											
SciQuest Approval Queues (10/2017 - 12/2018) - On Hold - EA											
Secondary Backup System Move to Lancaster (07/2018 - 02/2019) - Due - NI											



Project Timelines

Departments: AT = Academic Technologies CMS = Computing and Media Support EA = Enterprise Applications NI = Network Infrastructure PMO = Project Management Office											
Mar. 2019	Apr. 2019	May 2019	Jun. 2019	Jul. 2019	Aug. 2019	Sep. 2019	Oct. 2019	Nov. 2019	Dec. 2019	Jan. 2020	Feb. 2020
SERS (09/2018 - 12/2018) - On Hold - EA											
SharePoint (10/2018 - TBD) - Not Scheduled - NI											
SoftPhone Pilot (08/2018 - TBD) - Not Scheduled - NI											
User Identity Mgmt. - Custom Integration: Banner & Active Directory (09/2017 - 03/2019) - On Target - EA											
Video Connected Learning Spaces (07/2016 - 06/2020) - On Target - AT											
Virtual Desktop Infrastructure - Internal (09/2017 - 03/2019) - On Target - NI											
Virtual Desktop Infrastructure - Pilot: Amazon WorkSpace Solution (10/2018 - TBD) - Not Scheduled - NI											
Windows 10 VPN (01/2018 - 12/2019) - On Target - NI											
Wiring Closet Power/Temperature Monitor Installation (07/2018 - TBD) - Not Scheduled - NI											
Workforce Development Public Registration Solution (07/2018 - 12/2019) - On Target - EA, PMO											
Zoom Desktop Video Conferencing (07/2015 - 06/2020) - On Target - AT											

Overdue

ALEKS Placement Test Scores (01/2018 - 12/2018) - Behind Schedule - EA											
Banner - Preferred Name and Gender (09/2017 - 01/2019) - Behind Schedule - EA											
Banner Migration to Version 9 - Self Service Banner - Student: STUDENT PROFILE (08/2018 - 02/2019) - Behind Schedule - EA											
Banner Migration to Version 9 - Self Service Banner - Student: TIME TICKETING (01/2019 - 02/2019) - Behind Schedule - EA											
Blocker 215 Upgrade (12/2018 - 01/2019) - Behind Schedule - AT											
Curriculog Phase I (11/2017 - 09/2018) - Behind Schedule - EA											
Cyber Security Roadmap (06/2017 - 06/2018) - Behind Schedule - NI											
Office365 Email Migration (06/2017 - 12/2018) - Behind Schedule - NI											
System Access Request Form (02/2018 - 09/2018) - Behind Schedule - NI, EA, CMS											

In Progress

Reporting Date: March 15, 2019

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: A/V Tool Cart Creation</p> <p>Project Description: Create and deploy one cart of tools suitable for classroom upgrades for each campus.</p> <p>Project Sponsor: Jason Beaudin</p>	Derek Zellers	07/2018	06/2019	Not Scheduled	No new update: Cart contents have been identified and ordered. This project will be marked as complete pending the final reconciliation of all receivers and the closing of the capital fund line.		None.
Goal 2: Foster Student Success	Enterprise Applications	<p>Project Title: ALEKS Placement Test Scores</p> <p>Project Description: Update Banner with ALES placement test scores</p> <p>Project Sponsor: Stephen Ampersand, Cindy Doherty</p>	Cindy Gavazzi Meredith Jenkins Matthew Prigel Mallary DeSantis	01/2018	12/2018	Behind Schedule	<p>Held meeting with vendor to discuss progress on resolution of issue with passing the H# through D2L to ALEKS.</p> <p>Additional formatting changes to vendor file now in testing. Awaiting midterm score report from Mallary. Files will be processed manually until automation is fully tested for single sign on, accurate H#, file accuracy, and pairing of sections between D2L and ALEKS.</p> <p>Matt and Mallary are working on detailed instructions for faculty to pair their classes.</p> <p>Full implementation targeted for summer. Faculty must pair classes with D2L at start of term.</p>	1. Vendor has not been able to deliver the desired data as part of the API and has committed to creating a file upon request only. Vendor will provide file via FTP weekly. Ongoing issues with vendor slowly being resolved.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: AUP/Email Policy</p> <p>Project Description: Development of Email and Acceptable Use Policy</p> <p>Project Sponsor: Bob Messner</p>	TBD	05/2018	TBD	Not Scheduled	Reviewed Policies at the APO meeting. Making edits per input from group and will return to discuss at the November meeting. NI Director was previously working on this effort and a new resource needs to be assigned. Removed 12/2018 completion date.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner - Preferred Name and Gender</p> <p>Project Description: The Banner system including all custom processes and third party integrations must be updated to reflect the College's Gender Acknowledgement and Accommodation Policy.</p> <p>Project Sponsor: Stephen Ampersand</p>	Cindy Gavazzi Tom Hale Genita Mangum	09/2017	01/2019	Behind Schedule	<p>Completed:</p> <ul style="list-style-type: none"> - Preferred Name type on Banner 9 Student Self Service Class Lists and Advisee Lists were implemented 1/7/2019. - Sort order changed to last/first. - Confirmation of Attendance custom Self Service: Completed 2/20 - LMB / D2L Integration: Completed 3/12/19 - Library Integration: Completed 3/12/19 - HIM, Hawkmail, and Active Directory: Completed 3/11/19 <p>In progress:</p> <ul style="list-style-type: none"> - Student Profile: deployed to Production 2/24; awaiting user approval to update myHACC with active link Employee Directory View: in testing pending HR data integrity project - Functional owners provided additional updates to third party integrations and Argos. Under further analysis. - Preferred Gender: requested confirmation from Warren regarding gender list. Business Requirements in progress. 	1. Banner 9 pages were deployed in conjunction with Banner 8 pages. Banner 8 pages need to be decommissioned to avoid confusion showing Legal vs. Preferred name.	Need for functional owner to take the lead on communications to faculty, advisors, and students.

In Progress

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Quarterly Upgrades Project Description: Quarterly upgrades to Banner system Project Sponsor: Robert Messner	Seth Chevalier	03/2019	06/2019	On Target	DEVL configuration in progress.		
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - Self Service Banner - Finance Project Description: Finance Module Upgrades: - My Finance Query Implementation Project Sponsor: Robert Messner	Nadia Ivanova, Marcia Washinger	prior to 06/2017	TBD	Not Scheduled	My Finance Query is not a priority with Finance team. Will be handled as a separate project		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - Self Service Banner - Student: STUDENT PROFILE Project Description: - Student Module Upgrades: Student Self Service Implementation - Student Profile Project Sponsor: Stephen Ampersand	Cindy Gavazzi Tom Hale, Genita Mangum	08/2018	02/2019	Behind Schedule	Student Profile deployed to Production for faculty and advisor 1/7/19. Student Profile deployed to Production for Students 2/24/19. Awaiting user approval to add links to myHACC Student page pending communications to students. Configuration changed to hide Gender - deployed 2/24/19.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - Self Service Banner - Student: TIME TICKETING Project Description: - Student Module Upgrades: Student Self Service Implementation - Time Ticketing Project Sponsor: Stephen Ampersand	Amber Duh, Tom Hale	01/2019	02/2019	Behind Schedule	Student Affairs working on communication plan. Deployment postponed to allow for additional functional testing by Enrollment Services and Registrar. Updates may be needed to remove Time Ticketing from Student Profile if not deployed together. 03/2019: sponsor questions regarding objectives and risks to be explored further.	03/2019: Concerns about project initiation, functional need, priority, and risks.	03/2019: Need functional owners to confirm need or place on hold.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - Self Service Banner - Student: ADVISOR HOLDS Project Description: - Student Module Upgrades: Student Self Service Implementation - Advisor Holds Project Sponsor: Stephen Ampersand	Amber Duh, Tom Hale	01/2019	TBD	Not Scheduled	Implementation postponed from 02/2019 until summer or fall 2019 to allow for additional testing and analysis. Request for deployment to a pilot group under analysis.	1. Need to determine implications of advisor holds instead of PINS for late start registrations.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Blocker 215 Upgrade Project Description: Harrisburg Campus seeks to upgrade the B215 Physics lab with specialized technology. Due to accessibility concerns, this upgrade is a high priority; due to the consistent use of the space, the upgrade must be completed on a dramatically shortened timeline. Project Sponsor: Jennie Baar	Rich Cardamone; Chris Holtzinger	12/2018	01/2019	Behind Schedule	The projected capabilities of the room (Projector, SolsticePod, Mac, control/switching) from the last update were implemented successfully. The remaining equipment is arriving, and is being programmed. Because the semester is in progress, it is not projected that further changes will be made to the room prior to summer unless required for teaching and learning, as we seek to minimize the class disruption of making changes.	1. The timeline is critically short. This project may not be able to be completed on time. 2. Ordered materials may be on backorder or may not ship in time to be received and installed. This is being mitigated by repurposing some already-received equipment for other less time-sensitive projects to meet the requirements for Phase 1 if needed. 3. The holiday break represents a difficulty barrier to upgrading this room.	1. I recommend we eliminate Winter upgrades from available windows pending further conversation to clarify project management expectations and communication pathways.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Campus Upgrades to VMWare Project Description: Migration from HyperV to VMWare along with Server hardware upgrades Project Sponsor: Bob Messner	Dave Shaffer	07/2018	03/2019	On Target	The licensing has all been purchased and received and the servers have been purchased, received and installed. The VMWare OS has been installed. Will need to confirm licensing has been applied, but this is considered completed. All of the campuses originally planned for VMWare have been migrated from Hyper-V to VMWare. Lebanon still needs to be converted and Megan K. and Gavin H. are working on a schedule to complete this task.		None.

In Progress

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: CDI Learning Spaces</p> <p>Project Description: Create training spaces on at least three campuses suitable to new classroom technology, emerging pedagogy, and advanced tools.</p> <p>Project Sponsor: Robert Messner</p>	Jason Beaudin	07/2018	06/2021	On Target	<p>No new update: W126: A "punch list" has been developed to address some lingering issues, including the need for some sound dampening within the space and throughout the bay.</p> <p>E329: A full scope has been determined, and upgrade is planned during Spring 2019 semester to allow time to work on other time-sensitive needs.</p> <p>Lebanon and York: Discussions are underway regarding a possible innovation lab project, pending an evaluation of faculty interest and perceived value. This would be beyond the scope of the original project, which was to install three such rooms (fulfilled by LAN, HBG, GET).</p>	<p>1. This project depends on available space at multiple campuses; this has not yet been identified for some campuses.</p> <p>2. This project requires ongoing capital budget support for the duration of the project, which may be contingent on enrollments.</p> <p>3. This project requires ongoing capital budget support for new technologies in keeping with the classroom upgrade cycle.</p>	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Class Software Virtualization Expansion : Engineering & Technology Department</p> <p>Project Description: Provide access required course software to remote students on multiple devices.</p> <p>Project Sponsor: Robert Messner</p>	Jason Beaudin	02/2019	06/2020	On Target	<p>We have begun work on the next phase of VDI implementation, working directly with the ENGI&TECH Department. Due to resource constraints, expansion to the next round of classes is not anticipated until Spring 2020.</p> <p>We have met with the Department Chair, Kelley Engle, to determine an appropriate process and timeline for future requests. We have also visited the February Department meeting and requested interested faculty list out requirements for their classes so that we can use that as guidance to frame the next capital request for expansion hardware.</p>	<p>1. Hardware requirements for some software (e.g.: AutoCad) limits performance in a virtualized environment through Hatsize. This cannot be mitigated using Hatsize.</p> <p>2. Long-term sustainability of increased usage and growth may not be fiscally feasible in current funding model. This could be mitigated by collection of lab fees.</p> <p>3. Ongoing expansion requires ongoing capital funding.</p>	1) Expand access to on-prem or cloud resources for additional expansion / phase 2.
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: Classroom Upgrades - Gettysburg 19-20</p> <p>Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.</p> <p>Project Sponsor: Robert Messner</p>	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	<p>Bids have been created for primary centralized purchasing items. AT will work with facilities to acquire estimates of facilities costs for selected spaces.</p>	<p>1. Funding source has not been confirmed for these upgrades.</p> <p>2. Potential resource contention with already planned upgrades outside of project scope.</p>	None.
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: Classroom Upgrades - Harrisburg 19-20</p> <p>Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.</p> <p>Project Sponsor: Robert Messner</p>	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	<p>Currently awaiting Harrisburg's confirmation of which four rooms they would like to upgrade.</p> <p>Bids have been created for primary centralized purchasing items. AT will work with facilities to acquire estimates of facilities costs for selected spaces.</p>	<p>1. Funding source has not been confirmed for these upgrades.</p> <p>2. Potential resource contention with already planned upgrades outside of project scope.</p>	None.
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: Classroom Upgrades - Lancaster 19-20</p> <p>Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications.</p> <p>Project Sponsor: Robert Messner</p>	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	<p>Bids have been created for primary centralized purchasing items. AT will work with facilities to acquire estimates of facilities costs for selected spaces.</p>	<p>1. Funding source has not been confirmed for these upgrades.</p> <p>2. Potential resource contention with already planned upgrades outside of project scope.</p>	None.

In Progress

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - Lebanon 19-20 Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Bids have been created for primary centralized purchasing items. AT will work with facilities to acquire estimates of facilities costs for selected spaces.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - York 19-20 Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Bids have been created for primary centralized purchasing items. AT will work with facilities to acquire estimates of facilities costs for selected spaces.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Cloud-based Data Storage for Banner Backups. Project Description: Research cloud-based storage options for Tivoli backup system Project Sponsor: Bob Messner	Matt Gordon	07/2018	TBD	Not Scheduled	Awaiting information from vendor. The VTL appliance is installed, we have the AWS account, but TSM can not see the Virtual Drives or Library. The AWS account does not have the support option to contact them to ask any questions. Officially they only support TSM version 7, we're on 8. It should work, but it isn't. Vendor meeting being planned to address issues and status.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Cornerstone LMS: Banner Extracts of Course completion data from Banner and D2L Project Description: Extract professional development completion data from Banner to populate the Cornerstone LMS with historical data Project Sponsor: Aimee Brough	Cavil Anderson, Cindy Gavazzi, Heather Gutschmidt	09/2018	08/2019	On Target	Design template provided to Cornerstone (2/1/19); awaiting feedback. Requirements to be updated and completed upon approval of outbound data feed requirements. HR has postponed implementation for 4-6 months. Adjusted End Date from January to August.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Cornerstone LMS: Outbound Data Feed Project Description: Data extract of course completion data from Cornerstone for import to Banner as the system of record. Project Sponsor: Aimee Brough	Cavil Anderson, Cindy Gavazzi, Heather Gutschmidt	12/2018	03/2019	At Risk	External Cornerstone requirements completed and sent to vendor. Internal requirements for Banner scripts is in progress.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Curriculum (Phase I) Project Description: Support data integration from Banner to Curriculum for the course approval process. Project Sponsor: Lynold McGhee	Erika Steenland, Meredith Jenkins, Cindy Gavazzi	11/2017	09/2018	Behind Schedule	In testing with vendor since November. Data mapping issues expected to be resolved by 3/14. non-UTF8 data issues resolved. Single Sign On: testing completed; live 01/2019, but will not be added to myHACC portal until faculty are fully trained. Faculty training begins 3/15 and ongoing through spring semester.	1. Risk: Data integrity dependent on maintenance of course catalog descriptions. 2. Risk: Data integrity dependent on identification and inactivation of courses no longer offered by Academic Affairs. 3. Risk: Vendor smart field data mapping causes import errors. Will require ongoing maintenance to ensure data is consistent with Banner.	None.

In Progress

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Project Management Office	Project Title: Cyber Security Awareness Project Description: Plan and execute monthly cyber security awareness campaigns from 08/2018 - 02/2019 and events for 10/2018 and 03/2019. Project Sponsor: Robert Messner	Aginah Chambers, Kevin Nutt	06/2018	04/2019	On Target	March 2019 Campaign: Campaign moved from beginning 03/11/19 to 03/18/19 due to Project Lead needing additional preparation time. Event is currently in progress and will end 03/22/19. Simulated Phishing Attempt and Education: Moved attempt from 03/18/19 to 04/02/19. Follow up notification for those who respond to the attempt is targeted for 04/16/19.	TBD	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Cyber Security Road Map Project Description: Develop a HACC Security Road Map to protect the college network systems. Project Sponsor: Bob Messner	Kevin Nutt	06/2017	06/2018	Behind Schedule	Discussions with Security Administrator have begun. No formal work has started at this time (concentrating on Cyber Security Awareness project).	1. While some progress has been made over the last year on this project, more staff time and leadership needs to be dedicated to this effort.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Data Governance - Decision rights and accountabilities Project Description: - Establish data governance committee - Create mission and vision for data governance - Identify data stewards across functional areas - Begin development of data governance rules Project Sponsor: Robert Messner	Lynold McGhee	01/2019	TBD	Not Scheduled	Data dictionary in progress; first draft targeted for completion by June 2019. Committee in the process of reviewing data governance structures.	None	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Data Warehouse Project Description: Evaluate the long term needs of the data warehouse. Project Sponsor: Robert Messner	Seth Chevalier Steve Barry	10/2018	TBD	Not Scheduled	Determining evaluation criteria; conducting research with other institutions. Business Analysts are working with functional owners to define business requirements.	None	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: DeepFreeze Review Project Description: Review of current DeepFreeze product with possible replacement with CleanSlate Project Sponsor: Bob Messner	Jim Walker	01/2018	12/2019	On Target	A sandbox has been created to begin evaluating CleanSlate product. Currently working with Fortes Grande to resolve issues with product working in our environment. Deep Freeze will be extended for one year until a determination can be made regarding Clean Slate. Completion date has been moved from 12/2018 to 12/2019.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: eAcademy: External Project Description: Develop and offer a version of eAcademy suitable external clients as professional development. Project Sponsor: Robert Messner	Joe Mendrzycki, Jason Beaudin	10/2018	04/2019	On Target	EMI has reached out to resume discussion. A meeting request is being formulated for the week of February 18th.	1. This exists outside of job description duties, requiring a source for compensation of staff serving in a non-credit faculty capacity. 2. Existing eAcademy variants would need to be retooled to meet needs of EMI/FEMA client. This would require development time outside of work hours, and thus requires funding source for non-exempt staff time. 3. Because of leadership turnover on the stakeholder end, communication has been delayed, and the scope of the project may need to be re-evaluated.	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	Project Title: eAcademy: Major Revision 2 Project Description: Revision of eAcademy training to increase mobile learning components, emphasize instructor presence, meet needs identified by Virtual Learning, and increase efficiency of CDI (Center for Design and Instruction) mentoring. Project Sponsor: Jason Beaudin	Joe Mendrzycki, Jason Beaudin, Doreen Fisher-Bammer	07/2018	03/2019	On Hold	No new update: Resource contention and Virtual Learning prioritization of other projects has placed this on hold. End date will be revisited when the project is activated again.	1. Resource contention within CDI could slow this project down. Efficiencies and overlap between this and other projects must be identified and capitalized upon in order to reduce redundant work and manage staff workloads.	None.

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: eAcademy: Self-paced</p> <p>Project Description: Develop a self-paced version of eAcademy suitable that allows for a variety of stakeholders to complete new or ongoing exploration of and certification for online teaching.</p> <p>Project Sponsor: Doreen Fisher-Bammer</p>	Joe Mendrzycki, Jason Beaudin, Jazmin Simpson	07/2018	03/2019	At Risk	<p>It is hoped that this will be revisited pending an upcoming conversation with Jason Beaudin, Cindy Doherty, and Doreen Fisher-Bammer.</p> <p>If this project resumes, the timeline will be updated in accordance with decisions at that conversation.</p>	<ol style="list-style-type: none"> Quality of final product could be compromised without ongoing staff intervention. This will be mitigated through assessment design and prescribed checkpoints. Administrative overhead added by this project is on top of all existing duties, which could have staffing and workload implications if such overhead is not minimized. Emphasis must be placed on self-paced nature of the offering, so that users understand expectations. Traditional metrics such as completion rate are antithetical to assessing the success of broad-access self-paced offerings. Alternative assessment methods must be designed to identify the performance of this self-paced offering. 	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Enterprise Applications	<p>Project Title: Email List Automation - Faculty</p> <p>Project Description: Automate FT Faculty Email Distribution list</p> <p>Project Sponsor: Bob Messner</p>	TBD (NI), Cindy Gavazzi	11/2018	TBD	On Hold	FT Faculty definition and output provided to David Bailey for review and confirmation. Awaiting verification. On hold until campus mailing address and job org code issue resolved.	Other departmental lists are on hold until job location data is updated in Banner.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Harrisburg WIFI Coverage Review</p> <p>Project Description: Discovery, Mapping, and Planning of the Harrisburg WIFI network</p> <p>Project Sponsor: Bob Messner</p>	Dave Shaffer	06/2018	TBD	Not Scheduled	Project is ongoing and does not have an end date. It is believed that for the most part the wireless is now operating as it should. Network Infrastructure (NI) is still working on a plan to limit the current number of SSIDs being broadcasted. NI will also be surveying the students in the early portion of the Spring 2019 semester. The survey will ask the students about wireless network performance and coverage. Next steps will be determined based on the results of the survey.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: iTunes U Migration</p> <p>Project Description: Identify a long-term hosting solution for iTunes U collections following changes to Apple's terms of service.</p> <p>Project Sponsor: Jason Beaudin</p>	Qiquan Wang	08/2018	08/2019	At Risk	Russ Bricker departed the institution before he was able to provide any guidance on in-house hosting solutions. A new lead must be identified (see "Request for Actions").	<ol style="list-style-type: none"> Cost of hosted solution may be infeasible. In house solution interface may not be intuitive enough for content creators 	A new lead contact with knowledge of networked hosting solutions must be identified from among the NI team.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: KINBER MPLS Review/Reconfiguration</p> <p>Project Description: Working with KINBER to review current MPLS configuration and reengineer York and Gettysburg location in the WAN.</p> <p>Project Sponsor: TBD</p>	Dave Shaffer	10/2018	04/2019	On Target	Kick-off call was held with KINBER on 10/22/18. KINBER has reviewed current configuration with HACC and will discuss with their technicians and report back.		None.
Goal 3: Strengthen Institutional Sustainability	Computing and Media Support	<p>Project Title: Level I Technical Support Center Implementation</p> <p>Project Description: Transition of level I technical support from HACC to Randstad services.</p> <p>Project Sponsor: Robert Messner</p>	Aginah Chambers, Josiane Hess, Chris Fuller	03/2019	TBD	Not Scheduled	IT VP & CIO is reviewing contract. The CMS Director will advise when discussions will start.	None	None.

In Progress

Reporting Date: March 15, 2019

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: NetCOBOL / Linux Job Server Project Description: Migrate to a Linux Job Submission server running Redhat Enterprise Linux and NetCobol. Project Sponsor: Robert Messner	Matt Gordon, Seth Chevalier	01/2019	06/2019	On Target	Targeted for deployment along with Banner quarterly upgrade. IT working to configure DEVL jobsub server. Compile issues with custom Cobol and C programs. BAs working with users to identify custom jobs that can be decommissioned instead of updated. All Finance Cobol jobs being retired. Target user testing to begin mid-April. Extensive user testing will be required for all baseline and custom jobs. Printing to paper must be tested.	None	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Network Monitoring Project Description: Review of monitoring tools to improve network security and reliability. Project Sponsor: Bob Messner	Dave Shaffer	06/2018	06/2019	On Target	Currently evaluating Cisco's Stealthwatch. We just started a 60 day live demo of the product. Process remains ongoing.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Office365 Email Migration Project Description: Migration from on-prem physical email servers to Microsoft's online email service Project Sponsor: Bob Messner	Mary Beth Yandrasitz	06/2017	12/2018	Behind Schedule	Project was restarted on 06/04/18. New completion date has been set for 12/2018. OIST, Student Affairs, Library, and Finance have been migrated. Admin staff to be migrated by 09/30/18. Faculty to be migrated by 12/31/18. It is planned that our remaining on premise servers, and Baracuda SPAM appliance will be retired in early 2019. Project has been moved behind schedule and is pending an update from Project Lead.	1. This project has been delayed due to the CollegeNet replacement project. Resources will be directed back to this project in June 2018.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Project Management Office	Project Title: PCI Compliance Project Description: Plan and execute the required activities in order for the institution to meet PCI (Payment Card Industry) Compliance. Project Sponsor: Stephen Ampersand, Tim Sandoe, Robert Messner	Aginah Chambers, Sanjiv Nayyar, Kevin Nutt	06/2018	Phase I: TBD Phase II: TBD	Not Scheduled	Phase I: Chip Reader Implementation: Finance and the rest of the team decided to move forward with the chip readers they originally planned to purchase. Finance has requested the vendor provide the information so that an invoice can be created and the purchase / installation can begin. Phase II: Contracting a PCI Compliance Expert: Not started.	1. Data breach during execution may impact project activities. Team will consider project priority and request support from Leadership to confirm and commit resources when required. 2. Supporting activities for each requirement must be planned, documented, and have resources assigned to develop timeline. Approach is to contract a PCI Compliance expert to review processes and provide recommendations on where efforts should be focused so that resources can be utilized efficiently.	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	Project Title: Polycom Replacement Project Description: Begin reducing reliance on Polycom system for videoconference meetings by converting current meeting spaces into Zoom Rooms Project Sponsor: Bob Messner	Jason Beaudin	07/2018	06/2021	On Target	No new update. Conversation with the OIST Directors began on 07/30/18 to begin identifying small meeting rooms suitable for transition from Polycom to Zoom. AT will work with the Campus IT Directors to identify a feasible model for Zoom Rooms meant for meetings, and each campus will install at least one small room by 06/2019.	1. Under evaluation.	None.
Goal 3: Strengthen Institutional Sustainability	Project Management Office	Project Title: Project Management Information System Request For Proposal (PMIS RFP) Project Description: Evaluate and select a project management software solution that supports the project management function at an institutional level. Project Sponsor: Robert Messner	Aginah Chambers	09/2018	TBD	Not Scheduled	IT VP & CIO withdrew TI Committee request. Procurements will withdraw RFP request. Will need to review project to determine next steps.	None.	None.

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Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Recruiter Upgrade Project Description: Upgrade Recruiter from v3.8 to v5.2 Project Sponsor: Gina-Lyn Crance	Aginah Chambers, Cindy Gavazzi, Amber Duh	01/2019	09/2019	On Target	Project team being formulated. BA is gathering requirements. SOW approved and sent to Ellucian. Ellucian PM assigned. Enrollment Services is researching bulk-email solutions. EA is preparing to spin up server	None	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	Project Title: Room Scheduling Display Project Description: Identify and configure a room scheduling display solution for One Button Studio and other shared spaces. Project Sponsor: Jason Beaudin	Sue Savidge	01/2018	06/2019	Complete	Room calendar panel installation is complete for the HBG One Button Studio. Panel for the Virtual Learning conference room is complete. Panel for Lebanon OBS is complete, with training occurring January 2019. A challenge with cutting into the walls will necessitate ordering a different type of mount for the remaining panels, which will delay completion of the project into January 2019.	1. Shared spaces (OBS) that use both Google Calendar and Outlook for different stakeholders may not be able to be scheduled using a single solution. A public Office365 calendar will need to be explored to allow multiple groups to schedule these spaces. 2. Room scheduling screens will add additional cost to related projects.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: SAN Replacement Project Description: Replacement of existing NetApp storage appliance that has reached end-of-life. Project Sponsor: Russ Bricker	Megan Koss	06/2017	03/2019	On Target	Ongoing. Seeding the data on the SANs is ongoing and expected to continue for another month or so.	None.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: SciQuest Approval Queues Project Description: Banner to SciQuest Security for Approval Queues Project Sponsor: Director of Procurement	Nadia Ivanova Phunthip Sungkarat	10/2017	12/2018	On Hold	On hold due to staff vacancy in Finance.	1. Ongoing issues with vendor (Jaggaer) in resolving issues with data integration between Banner and SciQuest.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Secondary Backup System move to Lancaster Project Description: Move secondary Tivoli backup system to Lancaster BDC Project Sponsor: Bob Messner	Dave Shaffer, Mary Beth Yandrasitz	07/2018	02/2019	On Target	Work needs to be scheduled. Project has been delayed due to the O365 rollout. Completion date moved from 12/2018 to 02/2019 and project status has been updated.	1. Office 365 project has taken priority over this project.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: SERS Project Description: SERS reporting updates to reporting categories and calculations Project Sponsor: Tim Sandoe	Nadia Ivanova	09/2018	12/2018	On Hold	This project is currently on hold due to the staffing shortages on the payroll team. SERS data are being reported manually for the time being. Once payroll completes the regulatory reporting for the year 2018, SERS project will resume.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: SharePoint Project Description: Build business case for installation of SharePoint Project Sponsor: TBD	TBD	10/2018	TBD	Not Scheduled	Project Lead confirmation is needed. Previously, NI Director (Russ B.) requested Dave S. and Evelin S. become familiar with the SharePoint platform. Need to discuss whether HACC will ask a consulting company to visit to talk about SharePoint.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: SoftPhone Pilot Project Description: Pilot use of softphone as replacement from physical desktop phone Project Sponsor: TBD	Evelin Schwartz	08/2018	TBD	Not Scheduled	Pilot group to provide feedback on softphone and headset by 04/12/19.		None.

In Progress

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Enterprise Applications, Computing and Media Support	Project Title: System Access Request Form Project Description: Review of current SAR process and develop a new SAR process and form. Project Sponsor: Bob Messner	TBD (NI), Cindy Gavazzi, Chris Fuller	02/2018	09/2018	Behind Schedule	Sent survey out to current users. Currently reviewing results. SAR form will be reevaluated with implementation of outsourced support center ticket system. Additional requirements identified as related to HIM (HACC Identity Manager).		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: User Identity Management - Custom Integration Between Banner and Active Directory Project Description: Develop custom identify management application to replace FIM Project Sponsor: Robert Messner	Matt Gordon	09/2017	03/2019	On Target	Phase 1: Completed 12/2018 Phase 2: "Claim Your Account" feature went live March 7. Post-implementation review in progress. Student Affairs and WFD updates communications with claim account instructions for new students.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Video-Connected Learning Spaces Project Description: Leverage video-conference capabilities to design learning-centric spaces that can be connected across campuses to increase program offerings to students. Project Sponsor: Robert Messner	Jason Beaudin	07/2016	06/2020	On Target	The following spaces have been confirmed so far: 1) Harrisburg S106 (cart installation -complete) 2) Lebanon 314 (cart installation) 3) York C108 (wall installation) Academic Affairs has identified upwards of 30 possible courses to include in these rooms. Multiple campuses have begun meeting to discuss coordinating MATH offerings in Fall 2019 to use these spaces as available. Lancaster anticipates running a class connected to Harrisburg's Zoom Room using their E328 space. Conversations have been conducted regarding the need for increased technical support and faculty guidance in E328, as it is not currently a Zoom Room.	1. Appropriate spaces must be identified at each campus. Campuses may be inclined to want to use these spaces for multiple purposes rather than dedicated learning spaces. 2. Rooms will likely have somewhat more limited / different capabilities than traditional classrooms, so training and faculty selection must be used to mitigate confusion. 3. Low student interest in new offerings and engagement in classes offered in these spaces would threaten their usefulness. This must be mitigated through advertising by the campuses and training / selection of faculty.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Virtual Desktop Infrastructure - Internal Project Description: Establish a pilot for providing a virtual desktop for 50 concurrent CIS 105 students. Project Sponsor: Bob Messner	Megan Koss, Gavin Harvey	09/2017	03/2019	On Target	Gavin has replicated HATSIZ, all resources for the pilot have been consumed and no additional classes can be added until additional resources are made available.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Virtual Desktop Infrastructure - Pilot - Amazon Workspace Solution Project Description: Establish a pilot for providing a virtual desktop for 50 concurrent CIS 105 students. Project Sponsor: Bob Messner	Megan Koss, Gavin Harvey	10/2018	TBD	Not Scheduled	Team continues to evaluate cloud services and will continue to do so until monies are made available (07/01/19). Completion date of 12/2018 has been removed due to the team needing to conduct research and request capital funds, which will not be available until 07/01/19. No revised due date has been established for this project since the NI team does not have a clear direction on the service or services that will be made available via the cloud at this time.		None.

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Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Windows 10 VPN</p> <p>Project Description: Review and implementation of Windows 10 VPN service</p> <p>Project Sponsor: Bob Messner</p>	Jim Walker	01/2018	12/2019	On Target	Waiting for new certificate server to be configured (KMNUTT) before work can begin.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Wiring Closet power/temperature Monitor Installation</p> <p>Project Description: Install monitors in all wiring closets across the college</p> <p>Project Sponsor: Bob Messner</p>	Dave Shaffer	07/2018	TBD	Not Scheduled	Vendor received purchase order and will be shipping the units shortly. Once they are received, the NI team will develop an install schedule to get them all placed. Removing completion date of 02/2019. Revised date will be provided once install schedule is created.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications, Project Management Office	<p>Project Title: Workforce Development Public Registration Solution</p> <p>Project Description: Standardize and formalize processes and procedures for the four registration types from beginning to end, integrate financial processes, and implement a supporting technical solution</p> <p>Project Sponsor: Cindy Doherty, Stephen Ampersand, Tim Sandoe</p>	Aginah Chambers, Kenneth Shur, Cindy Gavazzi	07/2018	Pre-project: 03/2019 Go-Live: 11/2019 Closing: 12/2019	On Target	The team is continuing to work on pre-project activities such as requirements, business case and future process mapping. Those activities are planned for completion March 2019.	1. Team will need to work together to clarify the new project's business case, expectations and requirements by the end of March 2019. Once completed, the team will use this information as inputs into the project initiating process.	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Zoom Desktop Video Conferencing</p> <p>Project Description: Deploy Zoom as an option for peer-to-peer and institution-to-student meetings</p> <p>Project Sponsor: Robert Messner</p>	Jason Beaudin	07/2015	06/2020	On Target	<p>No new update: Humanities discipline headsets have been received, and will be available for pickup from CDI staff at each campus.</p> <p>This will be marked complete pending confirmation of the beginning of webcam distribution to faculty.</p>	<p>1. Lack of webcams and headsets is slowing adoption. These must be provided to faculty and staff adopters.</p> <p>2. Lack of student awareness of this tool may limit initial use. This can be mitigated through working with the Student Government Association to raise awareness of the utility and training materials.</p>	None.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 2: Foster Student Success	Enterprise Applications	<p>Project Title: Automating Advisor Assignments</p> <p>Project Description: Automate Advisor Assignments; all faculty advisors to view HS transcripts and educational plans in myHACC</p>	Tom Hale	04/2018	TBD	TBD	Christine Cappuzzo	Conception	Awaiting definition of business requirements. Academic Advising is waiting for Christine Cappuzzo to set up a kick-off meeting slated for October.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Upgrade - Self Service Banner - Registration</p> <p>Project Description: - Registration Upgrades: Student Self Service Enhancements</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi	TBD	TBD	N/A		IT Planning	Registration module has not been upgraded since it was implemented in 2015. Will require prioritization and testing among functional power users.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Migration to Version 9 - Self Service Banner - Human Resources</p> <p>Project Description: - Human Resources Upgrades: Employee Self Service Enhancements</p> <p>Project Sponsor: Aimee Brough</p>	Cindy Gavazzi	prior to 06/2017	TBD	N/A		Conception	Needs to be prioritized with HR.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Migration to Version 9 - Self Service Banner - Human Resources</p> <p>Project Description: - Human Resources Upgrades: Position Description</p> <p>Project Sponsor: Aimee Brough</p>	Amy Berrier, Heather Gutschmidt	prior to 06/2017	TBD	N/A		Conception	Needs to be prioritized with HR.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Migration to Version 9 - Self Service Banner - Finance - My Approvals</p> <p>Project Description: Finance Module Upgrades: - My Approvals</p> <p>Project Sponsor: Tim Sandoe</p>	Cindy Gavazzi, Nadia Ivanova	TBD	TBD	N/A		Conception	Self-service processing of approvals (e.g.: approvals of invoices, requisitions, journal vouchers); still in development with Ellucian, not yet scheduled for release
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Migration to Version 9 - Self Service Banner - Finance - My Journals</p> <p>Project Description: Finance Module Upgrades: - My Journals</p> <p>Project Sponsor: Tim Sandoe</p>	Cindy Gavazzi, Nadia Ivanova	02/2019	06/2019	N/A		Conception	Self-service journal voucher processing; still in development with Ellucian, planned for release in Q4 of 2018

Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: eAcademy : Advanced</p> <p>Project Description: Develop a continuously refreshed professional development experience allowing for current online faculty who have already completed eAcademy to access information on new and emerging tools and technologies.</p> <p>Project Sponsor: Doreen Fisher-Bammer</p>	Joe Mendrzycki	TBD	TBD	N/A	Jason Beaudin, Jazmin Simpson	On Hold	Holding off pending completion of other projects.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Enhance Identity Management System</p> <p>Project Description: Propose and implement lifecycles for: - retired employee accounts - admitted student accounts - registered student accounts - graduated student accounts</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi	TBD	TBD	TBD		Conception	Not yet started due to resource contention issues.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Ethos</p> <p>Project Description: Implement the Ethos Higher Ed data model for integration between 3rd party applications and Banner</p> <p>Project Sponsor: Robert Messner</p>	Seth Chevalier Cindy Gavazzi	TBD	TBD	N/A		Conception	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: HSP Interactive Video Pilot</p> <p>Project Description: Explore possibility of program-wide mobile device use in classroom activities and develop a plan / roadmap for providing financially feasible access to mobile devices to students in this program.</p> <p>Project Sponsor: TBD</p>	Jason Beaudin	09/2018	TBD	TBD	Jason Beaudin, Sarah Jacobson	On Hold	Awaiting the return of faculty to begin work.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: HACC Mobile App</p> <p>Project Description: Create a HACC Mobile App to enhance the student experience</p> <p>Project Sponsor: Bob Messner</p>	Cindy Gavazzi	TBD	TBD	\$90,000	Ski	Conception	Requirements gathering in progress. Received quote from Ellucian.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: HACCWeb upgrades for Banner 9</p> <p>Project Description: Migrate HACCWeb applications to support Banner 9 Self Service upgrades</p> <p>Project Sponsor: Bob Messner</p>	Matt Gordon	09/2018	TBD	TBD		IT Prioritization	Requirements pending plan for end of life for Self Service Banner.

Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Human Anatomy App Pilot</p> <p>Project Description: Work with the Biology discipline and other stakeholders to identify human anatomy app options, identify a single one, and develop a model for sustainable funding.</p> <p>Project Sponsor: Rae Dennis</p>	Jason Beaudin	09/2018	TBD	TBD	Jason Beaudin, Rae Dennis	IT Planning	Awaiting the return of faculty to begin work.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Migration from current Apple iTunes hosting</p> <p>Project Description: Install new servers and VMWare</p> <p>Project Sponsor: TBD</p>	Russ Bricker, Jason Beaudin	TBD	TBD	TBD		IT Planning	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Mobile Device Access (Phase 1)</p> <p>Project Description: Explore possibility of program-wide mobile device use in classroom activities and develop a plan / roadmap for providing financially feasible access to mobile devices to students in this program.</p> <p>Project Sponsor: TBD</p>	Jason Beaudin	TBD	TBD	N/A	Jason Beaudin, Cindy Doherty	IT Prioritization	<p>Not yet started due to resource contention issues.</p> <p>Conversation held with Virtual Learning to discuss possible focus within new VL Excellence Fund fundraising efforts.</p>
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Network Audit</p> <p>Project Description: With the help of outside experts, conduct an audit of HACC's network infrastructure.</p> <p>Project Sponsor: TBD</p>	Russ Bricker	TBD	TBD	TBD		Conception	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Polycom Replacement</p> <p>Project Description: Begin reducing reliance on Polycom system for videoconference meetings by converting current meeting spaces into Zoom Rooms</p> <p>Project Sponsor: Bob Messner</p>	Jason Beaudin	07/2018	06/2019	\$75,000	Bob Messner	IT Planning	Early planning within AT is underway. Project launch will follow.
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p>Project Title: Project Management D2L Portal</p> <p>Project Description: Implementation of a PMO D2L portal that includes an overview of the PMO Methodology and existing tools and templates.</p> <p>Project Sponsor: Robert Messner</p>	Aginah Chambers	TBD	TBD	N/A	Bob Messner	IT Planning	1. Working to complete a draft of the PMO D2L portal for the project management overview.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p>Project Title: Project Management Essentials Education</p> <p>Project Description: Development and implementation of project management essentials course that will be offered to the institution.</p> <p>Project Sponsor: Robert Messner</p>	Aginah Chambers	Qtr. 1 2019	TBD	N/A	Cavil Anderson	Conception	1. Working with Human Resources to develop core competencies and course objectives. 2. Project is planned to formally kick-off sometime in Qtr. 1 2019 following completion of the project management D2L portal and the Cornerstone Management project implementation.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: PSERS</p> <p>Project Description: PSERS reporting updates</p> <p>Project Sponsor: Tim Sandoe</p>	Nadia Ivanova	12/2018	06/2019	N/A	Kelly Pannebaker	On Hold	05/04/18: Awaiting details from PSERS
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Replication of HACC website database</p> <p>Project Description: Replicate the internal SQL database that supports the website.</p> <p>Project Sponsor: TBD</p>	Russ Bricker	TBD	TBD	TBD		IT Planning	Preliminary estimate has been provided by website vendor (PaperThin)
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Role Based Security</p> <p>Project Description: Modify the existing Distributed Security Model to utilize Role Based Security</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi Seth Chevalier	TBD	TBD	TBD	HEAAT	Conception	Finance indicated interest to engage in this project.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Streamline Payroll Processes</p> <p>Project Description: Streamline payroll processes to leverage Banner baseline functionality to decommission custom and manual processes</p> <p>Project Sponsor: Tim Sandoe</p>	Kelly Pannebaker Nadia Ivanova	TBD	TBD	TBD	Kelly Pannebaker	Conception	Brainstorming meeting held 3/13/19 with Nadia, Greg, Kelly and Cindy to identify manual and custom processes. Will request a quote from Ellucian for a health check.
Goal 3: Strengthen Institutional Sustainability	Computing and Media Support	<p>Project Title: TIC Process</p> <p>Project Description: Develop formal charter, mission and vision statements, enhance guidelines for members and establish formal annual meeting dates.</p> <p>Project Sponsor: Robert Messner</p>	Chris Fuller	02/2018	05/2018	N/A		IT Prioritization	As of 04/26/18, this project hasn't started yet. Input will be sought from committee members which is to begin in the next two weeks.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Web Services API for BDM and Banner</p> <p>Project Description: Enhance Banner Self-Service to allow users to attach documents using BDMS</p> <p>Project Sponsor: Robert Messner</p>	Matt Gordon, Seth Chevalier	02/2019	TBD	\$5,000	Nadia Ivanova	IT Planning	TIC approval 12/10/18. Planning for FY20



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Wiring Closet Monitors</p> <p>Project Description: Add temperature monitor devices for wiring closets.</p> <p>Project Sponsor: TBD</p>	Russ Bricker, Evelin Schwartz	TBD	TBD	TBD		IT Planning	
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: WFD CRM</p> <p>Project Description: Tracking and reporting of WFD contract sales efforts</p> <p>Project Sponsor: TBD</p>	Denys Pfeiffer	02/2019	TBD	TBD	Vic Rogers	Conception	WFD BA held scoping meeting March 5, 2019.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Workforce Development Contract Registration Solution</p> <p>Project Description: Streamline the WFD contracting process</p> <p>Project Sponsor: Cindy Doherty, Stephen Ampersand, Tim Sandoe</p>	Denys Pfeiffer	TBD	TBD	TBD	Vic Rogers	Conception	
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Workforce Development Financial Aid Eligible Programs Registration</p> <p>Project Description: Streamline the WFD registration process for financial aid eligible programs</p> <p>Project Sponsor: Cindy Doherty, Stephen Ampersand, Tim Sandoe</p>	Denys Pfeiffer Andy Marah	TBD	TBD	TBD	Vic Rogers	Conception	