



Project Timelines

Departments: AT = Academic Technologies CMS = Computing and Media Support EA = Enterprise Applications NI = Network Infrastructure PMO = Project Management Office											
Nov. 2018	Dec. 2018	Jan. 2019	Feb. 2019	Mar. 2019	Apr. 2019	May 2019	Jun. 2019	Jul. 2019	Aug. 2019	Sep. 2019	Oct. 2019
A/V Tool Cart Creation (07/2018 - 06/2019) - On Target - AT											
ALEKS Placement Test Scores (01/2018 - 12/2018) - On Target - EA											
AUP / Email Policy (05/2018 - 12/2018) - On Target - NI											
Banner 8 Quarterly Upgrades Q4 (09/2018 - 12/2018) - On Target - EA											
Banner 9 Finance User Documentation (08/2018 - 03/2019) - On Target - EA											
Banner - Preferred Name and Gender (09/2017 - 12/2018) - On Target - EA											
Banner Extract for Training Completions for Cornerstone (09/2018 - 01/2019) - On Target - EA											
Banner Migration to Version 9 - INB (05/2017 - 12/2018) - On Target - EA											
Banner Migration to Version 9 - Self Service Banner - Finance (06/2017 - 12/2018) - On Target - EA											
Banner Migration to Version 9 - Confirmation of Attendance (08/2018 - 12/2018) - On Target - EA											
Banner Migration to Version 9 - Self Service Banner - Student (08/2018 - 12/2018) - Not Scheduled - EA											
Campus Upgrades to VMWare (07/2018 - 12/2018) - On Target - NI											
CDI Learning Spaces (07/2018 - 06/2021) - On Target - AT											
Class Software Virtualization Pilot (07/2015 - 01/2019) - On Target - AT											
Classroom Upgrades - Gettysburg 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - Harrisburg (10/2017 - 08/2018) - Complete - AT											
Classroom Upgrades - Harrisburg 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - Lancaster 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - Lebanon 19-20 (10/2018 - 08/2019) - On Target - AT											
Classroom Upgrades - York 19-20 (10/2018 - 08/2019) - On Target - AT											
Cornerstone Learning Management System (07/2017 - 01/2019) - On Target - EA											
Cyber Security Awareness (06/2018 - 04/2019) - On Target - NI, PMO											
DeepFreeze Review (01/2018 - 12/2018) - On Target - NI											
eAcademy: External (10/2018 - 04/2019) - On Target - AT											
eAcademy: Major Revision 2 (07/2018 - 03/2019) - On Hold - AT											
eAcademy: Self-paced (07/2018 - 03/2019) - At Risk - AT											
Forecast5 (08/2018 - TBD) - Not Scheduled - EA											
Harrisburg 10G Fiber Upgrade (01/2017 - 10/2018) - Due - NI											
Harrisburg WIFI Coverage Review (06/2018 - 12/2018) - On Target - NI											
iTunes U Migration (08/2018 - 08/2019) - On Target - AT											
KINBER MPLS Review / Reconfiguration (10/2018 - 04/2019) - On Target - NI											
Network Monitoring (06/2018 - 12/2018) - On Target - NI											
Non-Academic Scheduling (12/2017 - 10/2018) - Complete - NI, PMO											
Office365 Email Migration (06/2017 - 12/2018) - On Target - NI											
OIST Business Continuity Plan (12/2017 - 10/2018) - Complete - NI, PMO											
PCI Compliance (06/2018 - TBD) - Not Scheduled - NI, PMO											
Polycom Replacement (07/2018 - 06/2021) - On Target - AT											
Project Management D2L Portal (03/2018 - TBD) - On Hold - PMO											



Project Timelines

Departments: AT = Academic Technologies CMS = Computing and Media Support EA = Enterprise Applications NI = Network Infrastructure PMO = Project Management Office											
Nov. 2018	Dec. 2018	Jan. 2019	Feb. 2019	Mar. 2019	Apr. 2019	May 2019	Jun. 2019	Jul. 2019	Aug. 2019	Sep. 2019	Oct. 2019
Project Management Information System RFP (09/2018 - TBD) - Not Scheduled - PMO											
Room Scheduling Display (01/2018 - 06/2019) - On Target - AT											
SciQuest Approval Queues (10/2017 - 12/2018) - On Hold - EA											
Secondary Backup System Move to Lancaster (07/2018 - 12/2018) - On Target - NI											
SERS (09/2018 - 12/2018) - Not Scheduled - EA											
Setup Unified Auditing (01/2018 - TBD) - Not Scheduled - EA											
SharePoint (10/2018 - TBD) - Not Scheduled - NI											
SoftPhone Pilot (08/2018 - 12/2018) - On Target - NI											
User Identity Mgmt. - Custom Integration: Banner & Active Directory (09/2017 - 12/2018) - On Target - EA											
Video Connected Learning Spaces (07/2016 - 06/2020) - On Target - AT											
Virtual Desktop Infrastructure - Internal (09/2017 - 03/2019) - On Target - NI											
Virtual Desktop Infrastructure - Pilot: Amazon WorkSpace Solution (10/2018 - 12/2018) - On Target - NI											
Windows 10 VPN (01/2018 - 12/2018) - On Target - NI											
Wiring Closet Power/Temperature Monitor Installation (07/2018 - 02/2019) - On Target - NI											
Workforce Development Enhancements (07/2018 - TBD) - On Hold - EA, PMO											
Zoom Desktop Video Conferencing (07/2015 - 06/2020) - On Target - AT											
Zoom-powered Education Class (07/2015 - 12/2018) - On Target - AT											

Overdue

Accuplacer Placement Test Scores (09/2017 - 10/2018) - Behind Schedule - EA											
Blackbaud (06/2016 - 08/2017) - Behind Schedule - EA											
Cloud-based Data Storage for Backups (07/2018 - 09/2018) - Behind Schedule - NI											
Curriculum Phase I (11/2017 - 09/2018) - Behind Schedule - EA											
Cyber Security Roadmap (06/2017 - 06/2018) - Behind Schedule - NI											
Email List Automation (07/2018 - 09/2018) - Behind Schedule - NI, EA											
Library Imaging (06/2017 - 07/2018) - Behind Schedule - NI											
San Replacement (06/2017 - 03/2018) - Behind Schedule - NI											
System Access Request Form (02/2018 - 09/2018) - Behind Schedule - NI, EA, CMS											
Wan Expansion (01/2017 - 12/2017) - Behind Schedule - NI											

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	Project Title: A/V Tool Cart Creation Project Description: Create and deploy one cart of tools suitable for classroom upgrades for each campus. Project Sponsor: Jason Beaudin	Derek Zellers	07/2018	06/2019	On Target	No new update: waiting on account number from finance to commence ordering for the Harrisburg Cart. Cart contents have been drafted by Derek Zellers. This has been provided to Chris Holtzinger at Harrisburg Campus for review, as that campus has been identified as having the highest need for equipment supporting classroom technology installation.		None.
Goal 2: Foster Student Success	Enterprise Applications	Project Title: Accuplacer Placement Test Scores Project Description: Update Banner with new Accuplacer placement test scores Project Sponsor: Stephen Ampersand	Cindy Gavazzi Meredith Jenkins Tom Hale	09/2017	10/2018	Behind Schedule	Programs changes installed to production 10/08/18. Argos reports installed to production 10/24/18. EA is working with IR on views and reports - targeted for completion by 10/31/18.		None.
Goal 2: Foster Student Success	Enterprise Applications	Project Title: ALEKS Placement Test Scores Project Description: Update Banner with ALES placement test scores Project Sponsor: Stephen Ampersand, Cindy Doherty	Cindy Gavazzi Meredith Jenkins Christine Cappuzzo	01/2018	12/2018	On Target	Manual workaround is in place until the vendor can offer a viable automated solution.	Vendor has not been able to deliver the desired data as part of the API and has not committed to providing requested data.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: AUP/Email Policy Project Description: Development of Email and Acceptable Use Policy Project Sponsor: Bob Messner	Russ Bricker	05/2018	12/2018	On Target	Reviewed Policies at the APO meeting. Making edits per input from group and will return to discuss at the November meeting.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Quarterly Upgrades - Q4 Project Description: Quarterly upgrades to Banner system Project Sponsor: Robert Messner	Seth Chevalier	9/2018	12/2018	On Target	Available for testing 09/11/18. Testing deadline is 11/09/18. Upgrade date is 11/25/18.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner 9 Finance User Documentation Project Description: Create end user documentation to support the rollout of Banner 9 for Receiving Goods. Project Sponsor: Tim Sandoe	Nadia Ivanova, Dawn Mull, Marcia Washingier	08/2018	03/2019	On Target	A tutorial on the "Receiving Goods" (FPARCVD) tutorial has been created and made available on myHACC on 09/13/18. This project aims to create user-friendly Banner 9 tutorials of most commonly utilized Banner Finance processes. Next step is to work on a querying tutorial. Functional users across all campuses participate in the development process, as it was the case with FPARCVD.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner - Preferred Name and Gender Project Description: The Banner system including all custom processes and third party integrations must be updated to reflect the College's Gender Acknowledgement and Accommodation Policy. Project Sponsor: Stephen Ampersand	Cindy Gavazzi Tom Hale Genita Mangum	09/2017	12/2018	On Target	Phase 1 business requirements to be completed. Phase 1 will encompass implementation of Banner Baseline functionality to support preferred name, plus customizations for D2L and Library. Custom jobs, Argos reports, third party integrations and Preferred Gender will be addressed under separate projects.	1. Functional process owners have reported there are more areas that Legal Name is required and it may be simpler to define a list of areas where preferred name will be used. 2. Existing D2L integration is not compatible with Banner baseline solution for Preferred Name.	
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Extract for Training Completions for Cornerstone Project Description: Extract professional development completion data from Banner to populate the Cornerstone LMS with historical data Project Sponsor: Aimee Brough	Cavil Anderson, Cindy Gavazzi, Heather Gutschmidt	09/2018	01/2019	On Target	Requirements in progress.	1. Need a system of record for course completions. Outbound data feed project was cancelled with vendor. Recommendation for Banner to be the system of record.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - INB Project Description: Migration from Internet Native Banner 8 to Banner 9 Application Navigator Project Sponsor: Robert Messner	Cindy Gavazzi	estimated 05/2017	12/2018	On Target	All admin users should be working in Banner 9. As of November 1, only users with a functional need will be permitted access to Banner 8 pending patches with 11/25 quarterly upgrade. Banner 8 will be accessible for reference in DEVL only.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - Self Service Banner - Finance Project Description: Finance Module Upgrades: - My Finance Query Implementation - My Requisitions Implementation Project Sponsor: Robert Messner	Nadia Ivanova, Marcia Washinger	prior to 06/2017	12/2018	On Target	Finance SSB 9.1.1 is configured in Development and is currently in testing with Finance team members. My Requisitions is nearly ready for deployment. Working with Ellucian and HACC DBA for configuration adjustments.	1. Changes in priorities communicated by the Office of Finance do not address projects in progress. Will confirm priorities with Office of Finance leadership.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - Confirmation of Attendance Project Description: - Replace custom Confirmation of Attendance Forms Project Sponsor: Robert Messner	Cindy Gavazzi Tom Hale	08/2018	12/2018	On Target	Banner Baseline Drop Roster functionality does not meet the requirements. Two issues reported to Ellucian. Decision rendered to pursue Option B for custom APEX forms to replace existing Confirmation of Attendance forms.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Banner Migration to Version 9 - Self Service Banner - Student Project Description: - Student Module Upgrades: Student Self Service Implementation Project Sponsor: Robert Messner	Cindy Gavazzi Tom Hale	08/2018		Not Scheduled	Student Profile is in testing.		None.
Other	Enterprise Applications	Project Title: Blackbaud Project Description: Support the implementation of Blackbaud Raiser's Edge/Financial Edge software. Project Sponsor: Linnie Carter	Cindy Gavazzi Mike Wagner	prior to 06/2016	08/2017	Behind Schedule	Graduate extract complete. Extract of students with > 30 credits: post implementation changes requested 10/22; testing completed 10/24. Moved to Production 10/25/18.	1. Contention of resources in functional area has led to delays. 2. Remaining tasks: - Phone Number corrections	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Campus Upgrades to VMWare Project Description: Migration from HyperV to VMWare along with Server hardware upgrades Project Sponsor: Bob Messner	Russ Bricker	07/2018	12/2018	On Target	Server hardware has been ordered through Dell. RFP for VMWare licensing will go out on 10/23/2018. Working on getting quotes for Lebanon storage.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: CDI Learning Spaces Project Description: Create training spaces on at least three campuses suitable to new classroom technology, emerging pedagogy, and advanced tools. Project Sponsor: Robert Messner	Jason Beaudin	07/2018	06/2021	On Target	W126: Supplies to connect the long run to the projector have been delivered. Campus IT is working on running the line. Programming of the control interface continues, with "basic" mode functions now complete. E347: No new update. Extron equipment order has been placed. Installation is projected to occur in October. The HACC Foundation has tentatively approved repurposing existing equipment for other projects, pending approval from other stakeholders. Gettysburg's CDI space was celebrated with an "open house" event including coffee and donuts. It appears to have been well received.	1. This project depends on available space at multiple campuses; this has not yet been identified for some campuses. 2. This project requires ongoing capital budget support for the duration of the project, which may be contingent on enrollments. 3. This project requires ongoing capital budget support for new technologies in keeping with the classroom upgrade cycle.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	Project Title: Class Software Virtualization Pilot Project Description: Provide access required course software to remote students on multiple devices. Project Sponsor: Robert Messner	Jason Beaudin	07/2015	01/2019	Not Scheduled	Networking and Infrastructure team has identified and developed solutions for all classes in Hatsize. Testing commences while Hatsize remains in place, with an anticipated cut-over window of Spring 2019 semester courses.	1. Hardware requirements for some software (e.g.: AutoCad) limits performance in a virtualized environment through Hatsize. This cannot be mitigated using Hatsize. 2. Long-term sustainability of increased usage and growth may not be fiscally feasible in current funding model. This could be mitigated by collection of lab fees.	1. Continue work on in-house virtualization solution for the affected classes.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - Gettysburg 19-20 Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Dory Uhlman has confirmed the following priorities: 1) 310 (Collaboration) 2) 147 (Presentation) Room type designations are tentative pending an evaluation of room capacity and layout at a meeting with Gettysburg Campus in October.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - Harrisburg Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2017	08/2018	Complete	These rooms should now be complete.	1. Account codes have been provided for consolidated procurements. However, additional work is required to secure remaining FY2019 funds and that work is in progress. Risk will remain open until all funding for FY2019 is confirmed. 2. Potential resource contention with already planned upgrades outside of project scope. Estimates have been provided for outsourcing needs and are pending approval.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - Harrisburg 19-20 Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Harrisburg Campus has requested until December to identify classrooms for the next round of upgrades.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - Lancaster 19-20 Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Initial communication requesting review and prioritization of previously identified rooms was sent on 09/25/18.	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - Lebanon 19-20 Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Initial communication requesting review and prioritization of previously identified rooms was sent on 09/25/18. Colton Bjerke has identified the following priorities: 1) 204 (Presentation) 2) 216 (Collaboration)	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Classroom Upgrades - York 19-20 Project Description: Seven year implementation of classroom technology upgrades to presentation and/or collaboration specifications. Project Sponsor: Robert Messner	Sue Savidge, Jason Beaudin	10/2018	08/2019	On Target	Margie Mattis has confirmed the following priorities (in order of priority): 1) Goodling 110 (Collaboration) 2) Leader 112 (Presentation) 3) Leader 114 (Presentation) 4) Cytec 105 (Presentation)	1. Funding source has not been confirmed for these upgrades. 2. Potential resource contention with already planned upgrades outside of project scope.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Cloud-based Data Storage for Backups. Project Description: Research cloud-based storage options for Tivoli backup system Project Sponsor: Bob Messner	Russ Bricker	07/2018	09/2018	Behind Schedule	Waiting for pilot to be completed via EA team for the Banner backups. Will talk to Bob about adjusting this end-date as SummitGroup is just now getting started with the AWS connection.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Cornerstone Learning Management System Project Description: Support the deployment of Cornerstone Learning Management System Project Sponsor: Aimee Brough	Cindy Gavazzi Cavil Anderson	07/2017	01/2019	On Target	HR Pilot ended 08/15/18 Soft Launch: Clery Act - all staff Compliance training - originally planned for 09/18/18, delayed until 11/26/18 Full deployment/Go Live - originally planned for 11/18/18, delayed until 01/19/19	1. Staffing issues in OHR resulted in postponing the launch of the system.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Curriculog (Phase I) Project Description: Support data integration from Banner to Curriculog for the course approval process. Project Sponsor: Lynold McGhee	Erika Steenland, Meredith Jenkins, Cindy Gavazzi	11/2017	09/2018	Behind Schedule	Business requirements nearly complete. APEX custom forms deployed to Production. Data Extract in analysis. Single Sign-on setup in testing. Faculty training planned for November 2018.	1. Risk: Data integrity dependent on maintenance of course catalog descriptions. 2. Risk: Data integrity dependent on identification and inactivation of courses no longer offered by Academic Affairs. 3. Risk: Data mapping delayed due to revisions to Curriculog forms. 4. Risk: Vendor issue with importing formatted data containing non-UTF8 codes. Continued communications with vendor.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Project Management Office	Project Title: Cyber Security Awareness Project Description: Plan and execute monthly cyber security awareness campaigns from 08/2018 - 02/2019 and events for 10/2018 and 03/2019. Project Sponsor: Robert Messner	Aginah Chambers, Russ Bricker, Kevin Nutt	06/2018	04/2019	On Target	October 2018 Event: Event has been successfully completed. Team will discuss lessons learned. Monthly Campaign Emails: Next campaign will be rolled out 11/16/18. TechGuard Implementation: Rollout target of phishing training to the institution has been moved from week of 10/29/18 to be included in November campaign. Project Management Plan: Project Management and Communication plans have been drafted and provided to the team for review and input. Information has been requested on planning and is under review from Project Lead and NI Director.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Cyber Security Road Map Project Description: Develop a HACC Security Road Map to protect the college network systems. Project Sponsor: Bob Messner	Russ Bricker, Kevin Nutt	06/2017	06/2018	Behind Schedule	Discussions with Security Administrator have begun. No formal work has started at this time (concentrating on Cyber Security Awareness project).	1. While some progress has been made over the last year on this project, more staff time and leadership needs to be dedicated to this effort.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: DeepFreeze Review Project Description: Review of current DeepFreeze product with possible replacement with CleanSlate Project Sponsor: Bob Messner	Russ Bricker	01/2018	12/2018	On Target	A sandbox has been created to begin evaluating CleanSlate product		None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: eAcademy: External Project Description: Develop and offer a version of eAcademy suitable external clients as professional development. Project Sponsor: Robert Messner	Joe Mendrzycki, Jason Beaudin	10/2018	04/2019	On Target	Currently evaluating feasibility of offering this to EMI / FEMA in April 2019. Working with WFD to determine how this should be approached in partnership with them.	1. This exists outside of job description duties, requiring a source for compensation of staff serving in a non-credit faculty capacity. 2. Existing eAcademy variants would need to be retooled to meet needs of EMI/FEMA client. This would require development time outside of work hours, and thus requires funding source for non-exempt staff time.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	Project Title: eAcademy: Major Revision 2 Project Description: Revision of eAcademy training to increase mobile learning components, emphasize instructor presence, meet needs identified by Virtual Learning, and increase efficiency of CDI (Center for Design and Instruction) mentoring. Project Sponsor: Jason Beaudin	Joe Mendrzycki, Jason Beaudin, Doreen Fisher-Bammer	07/2018	03/2019	On Hold	Resource contention and Virtual Learning prioritization of other projects has placed this on hold. End date will be revisited when the project is activated again.	1. Resource contention within CDI could slow this project down. Efficiencies and overlap between this and other projects must be identified and capitalized upon in order to reduce redundant work and manage staff workloads.	None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: eAcademy: Self-paced Project Description: Develop a self-paced version of eAcademy suitable that allows for a variety of stakeholders to complete new or ongoing exploration of and certification for online teaching. Project Sponsor: Doreen Fisher-Bammer	Joe Mendrzycki, Jason Beaudin, Jazmin Simpson	07/2018	03/2019	At Risk	Emphasis on classroom training and the need to respond to late requests prior to the start of classes put this project behind schedule. Work on this may be able to make up the difference, but delivery date may need to be revisited if available resources are not sufficient.	1. Quality of final product could be compromised without ongoing staff intervention. This will be mitigated through assessment design and prescribed checkpoints. 2. Administrative overhead added by this project is on top of all existing duties, which could have staffing and workload implications if such overhead is not minimized. Emphasis must be placed on self-paced nature of the offering, so that users understand expectations. 3. Traditional metrics such as completion rate are antithetical to assessing the success of broad-access self-paced offerings. Alternative assessment methods must be designed to identify the performance of this self-paced offering.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Enterprise Applications	Project Title: Email List Automation Project Description: Automate Adjunct Email Distribution list Project Sponsor: Bob Messner	Russ Bricker, Cindy Gavazzi	07/2018	09/2018	Behind Schedule	Creation of Adjunct List Distribution lists have been completed. Network Infrastructure team is currently testing. Hidden ad-hoc lists have been created and will be used to add non-adjunct individuals to email distribution lists. HR Business Analyst will document requirements for data definitions and Banner criteria.	1. Creation of staff distribution lists from Banner has highlighted numerous data quality issues which must be resolved in order for the distribution lists to be accurate.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Forecast5 Project Description: Support the implementation of Forecast5 with data integration with Banner Project Sponsor: Tim Sandoe	Steph Hockley, Nadia Ivanova	08/2018	TBD	Not Scheduled	Test files have been sent to the vendor of historical data. Continued work on current FY data extracts. Phase 1 targeted for completion by 10/31/18. Phase 2 (monthly extracts) in requirements definition phase.		None.
Other	Network Infrastructure	Project Title: Harrisburg 10G Fiber Upgrade Project Description: Upgrade of fiber connectivity between 8 buildings on the Harrisburg campus. Project Sponsor: Bob Messner	Russ Bricker, Rich Cardamone	01/2017	10/2018	On Target	All External work has been completed. Internal IDF cabling has been installed. Installation of 96 strand fiber has been completed. Termination of Fiber ends has been completed for Ted Lick, Bookstore, Arts, Stabler, and Library.	1. Project will be delayed due to vendor delay in delivery of 96-strand cable.	1. Extend project to 10/15/18.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Harrisburg WIFI Coverage Review Project Description: Discovery, Mapping, and Planning of the Harrisburg WIFI network Project Sponsor: Bob Messner	Russ Bricker	06/2018	12/2018	On Target	The Coverage Review project that was projected to be completed by 08/01/18 has been completed. Recommendations to alter AP channel selection has been completed. Recommendation to reduce number of SSIDs is currently being designed. Recommendation to removed APS from library has been completed. Evaluation is currently in progress for Cooper.		None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: iTunes U Migration Project Description: Identify a long-term hosting solution for iTunes U collections following changes to Apple's terms of service. Project Sponsor: Jason Beaudin	Qiquan Wang	08/2018	08/2019	On Target	No new update. Russ Bricker has met with Qiquan Wang and Robert Wagner. Russ is researching in-house solutions. Qiquan and Robert are researching possible hosted solutions.	1. Cost of hosted solution may be infeasible. 2. In house solution interface may not be intuitive enough for content creators	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: KINBER MPLS Review/Reconfiguration Project Description: Working with KINBER to review current MPLS configuration and reengineer York and Gettysburg location in the WAN. Project Sponsor: TBD	Russ Bricker	10/2018	04/2019	On Target	Kick-off call was held with KINBER on 10/22/18. KINBER has reviewed current configuration with HACC and will discuss with their technicians and report back.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Library Imaging Project Description: Development of single library image that will be share for all library computers college-wide. Project Sponsor: Bob Messner	Russ Bricker	06/2017	07/2018	Behind Schedule	Final library image has been accepted by Library staff. Campus IT staff are working with local libraries to schedule roll-out.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Network Monitoring Project Description: Review of monitoring tools to improve network security and reliability. Project Sponsor: Bob Messner	Russ Bricker	06/2018	12/2018	On Target	Participated in SS* webinar on 10/4/18. Working with SS8 Vendor to bring their product in for review. Reviewing Affiniti Gateway Appliance Completed review of DarkTrace Appliance. Waiting to review Connx GridObserver.		None.
Other	Network Infrastructure, Project Management Office	Project Title: Non-Academic Scheduling Project Description: Select and implement one or more solutions for non-academic scheduling and usage reporting as well as decommission CollegeNET services. Project Sponsor: Robert Messner	Aginah Chambers, Russ Bricker	12/2017	Phase 1: 06/2018 Phase 2: 10/2018	Complete	Project has been completed with deliverables delivered and approved by functional leads. Lessons learned and closing reports are pending while issues are being reviewed with the deliverables that came up as a result of the Office 365 migration which is outside the project scope. The adhoc reporting code needs updated to capture information from cloud servers and there are some rooms that now allow double booking. NI Team is working to resolve these issues.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Office365 Email Migration Project Description: Migration from on-prem physical email servers to Microsoft's online email service Project Sponsor: Bob Messner	Russ Bricker	06/2017	12/2018	On Target	Project was restarted on 06/04/18. New completion date has been set for 12/2018. OIST, Student Affairs, Library, and Finance have been migrated. Admin staff to be migrated by 09/30/18. Faculty to be migrated by 12/31/18.	1. This project has been delayed due to the CollegeNet replacement project. Resources will be directed back to this project in June 2018.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Project Management Office	Project Title: Office of Information Services and Technologies Business Continuity Plan (OIST BCP) Project Description: Development of OIST Business Service Catalog and Business Continuity Plan. Project Sponsor: Robert Messner	Aginah Chambers, Evelin Schwartz, Russ Bricker	12/2017	10/2018	Complete	Project lessons learned and closing reports are under review by Project Sponsor and project closure has been requested.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Project Management Office	Project Title: PCI Compliance Project Description: Plan and execute the required activities in order for the institution to meet PCI (Payment Card Industry) Compliance. Project Sponsor: Stephen Ampersand, Tim Sandoe, Robert Messner	Aginah Chambers, Russ Bricker, Kevin Nutt	06/2018	Phase 1: TBD	Not Scheduled	Process Owners have begun meetings to work on procedures relating to payment acceptance and processing that need to be completed as part of priority one requirements. Approval for instituting these procedures will be requested from Leadership and the procedures will be implemented campus-wide. Process Owners are continuing to detail activities for priority one requirements. Discussions continue on some activities that may need more time beyond December 2018 to complete, such as the procurement and implementation of chip readers. The team may also request confirmation of project prioritization from Project Sponsors to assist with overall resource and schedule planning. Also working on Project Management Plan.	1. PCI requirements list is significant and difficult for the team to plan a complete timeline upfront. Team plans to identify supporting tasks and plan timelines for activities in phases.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Polycom Replacement</p> <p>Project Description: Begin reducing reliance on Polycom system for videoconference meetings by converting current meeting spaces into Zoom Rooms</p> <p>Project Sponsor: Bob Messner</p>	Jason Beaudin	07/2018	06/2021	On Target	<p>No new update. Conversation with the OIST Directors began on 07/30/18 to begin identifying small meeting rooms suitable for transition from Polycom to Zoom.</p> <p>AT will work with the Campus IT Directors to identify a feasible model for Zoom Rooms meant for meetings, and each campus will install at least one small room by 06/2019.</p>	1. Under evaluation.	None.
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p>Project Title: Project Management D2L Portal</p> <p>Project Description: Implementation of a PMO D2L portal that includes an overview of the PMO Methodology and existing tools and templates.</p> <p>Project Sponsor: Robert Messner</p>	Aginah Chambers	03/2018	TBD	On Hold	Project will resume December 2018 after completion of PMIS RFP project.	TBD	None.
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p>Project Title: Project Management Information System Request For Proposal (PMIS RFP)</p> <p>Project Description: Evaluate and select a project management software solution that supports the project management function at an institutional level.</p> <p>Project Sponsor: Robert Messner</p>	Aginah Chambers	09/2018	TBD	Not Scheduled	<p>Team is currently gathering requirements from their respective divisions and confirming how each division intends to use the solution. Business case and Project Charter have been drafted. Will be finalized as more information such as benefits, alternatives evaluated and potential costs have been identified. Timeline is also being drafted and will consider delays (see <i>Risks</i> column) to allow for other resources to join the team and participate in the RFP process.</p>	<p>1. Timeline will be impacted by the following:</p> <ul style="list-style-type: none"> - Finance resources are unable to participate in the project at this time. The team is concerned about researching solutions and moving forward without Finance input. Plan is to complete requirements, business case and charter and then re-check to see if Finance is able to participate before moving forward. - Executive Business Directors would like the new Director of Construction to participate in the project. The new Director is expected to start soon. The team is also concerned about researching solutions that may not meet the needs of Facilities. In the meantime, the team will continue working on the requirements and business case and will request the Director join the project once starting work at the college. 	None.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Room Scheduling Display</p> <p>Project Description: Identify and configure a room scheduling display solution for One Button Studio and other shared spaces.</p> <p>Project Sponsor: Jason Beaudin</p>	Sue Savidge	01/2018	06/2019	On Target	<p>No new update. Mounting hardware has been ordered, and all necessary Outlook accounts are configured. Initial installation is anticipated to be one of the shared offices in the Virtual Learning Hub.</p>	<p>1. Shared spaces (OBS) that use both Google Calendar and Outlook for different stakeholders may not be able to be scheduled using a single solution. A public Office365 calendar will need to be explored to allow multiple groups to schedule these spaces.</p> <p>2. Room scheduling screens will add additional cost to related projects.</p>	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: SAN Replacement</p> <p>Project Description: Replacement of existing NetApp storage appliance that has reached end-of-life.</p> <p>Project Sponsor: Russ Bricker</p>	Russ Bricker, Megan Koss	06/2017	03/2018	Behind Schedule	<ul style="list-style-type: none"> • All SAN hardware installation has been completed. • All Campuses have been migrated from HyperV to VMware and connected to their SANS; • Replication between Lancaster and Harrisburg is now in operation • Migration of Harrisburg HyperV Servers scheduled for 10/7 and 10/14. • All new data storage requests are being implemented 	1. This project is behind schedule due to delays in product delivery by vendor.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: SciQuest Approval Queues</p> <p>Project Description: Banner to SciQuest Security for Approval Queues</p> <p>Project Sponsor: Director of Procurement</p>	Nadia Ivanova Phunthip Sungkarat	10/2017	12/2018	On Hold	On hold due to staff vacancy in Finance.	1. Ongoing issues with vendor (Jaggaer) in resolving issues with data integration between Banner and SciQuest.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Secondary Backup System move to Lancaster Project Description: Move secondary Tivoli backup system to Lancaster BDC Project Sponsor: Bob Messner	Russ Bricker	07/2018	12/2018	On Target	Work needs to be scheduled.	1. Office 365 project has taken priority over this project. Moving target date to 12/01/18.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: SERS Project Description: SERS reporting updates to reporting categories and calculations Project Sponsor: Tim Sandoe	Nadia Ivanova	09/2018	12/2018	Not Scheduled	Requirements definition in progress. SERS made documentation available September 2018; requirements analysis in progress.	1. Hard deadline mandated by SERS.	None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: Setup Unified Auditing Project Description: Install and configure Unified Auditing of the Banner database Project Sponsor: Robert Messner	Seth Chevalier	01/2018	TBD	Not Scheduled		1. Unified auditing was installed but cannot be used due to a vendor issue. Elucian does not support Oracle Unified Auditing. This will be removed during scheduled maintenance. Standard auditing will be employed as an alternative but is not as robust.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: SharePoint Project Description: Build business case for installation of SharePoint Project Sponsor: TBD	Russ Bricker	10/2018	TBD	Not Scheduled	Currently in research mode to determine what services are available to HACC via our Microsoft Licensing agreement, who to include in a pilot program, and what the initial goals and objectives will be		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: SoftPhone Pilot Project Description: Pilot use of softphone as replacement from physical desktop phone Project Sponsor: TBD	Russ Bricker	08/2018	12/2018	On Target	Pilot group has spent the last 2 months using a softphone only environment. Headsets have been ordered for additional testing.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure, Enterprise Applications, Computing and Media Support	Project Title: System Access Request Form Project Description: Review of current SAR process and develop a new SAR process and form. Project Sponsor: Bob Messner	Russ Bricker, Cindy Gavazzi, Chris Fuller	02/2018	09/2018	Behind Schedule	Sent survey out to current users. Currently reviewing results. Need to discuss project with Bob and Cindy to reevaluate project timeline and priority.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	Project Title: User Identity Management - Custom Integration Between Banner and Active Directory Project Description: Develop custom identify management application to replace FIM Project Sponsor: Robert Messner	Matt Gordon	09/2017	01/2019	On Target	In testing. Will be deployed in two phases: 1. Replace current functionality - 11/2018 2. Claim account feature - 01/2019		None.
Goal 1: Advance Academic Excellence	Academic Technologies	Project Title: Video-Connected Learning Spaces Project Description: Leverage video-conference capabilities to design learning-centric spaces that can be connected across campuses to increase program offerings to students. Project Sponsor: Robert Messner	Jason Beaudin	07/2016	06/2020	On Target	The project will return to academic council once the charter is finalized. Department Chairs will be consulted to identify faculty who might teach in these rooms.	1. Appropriate spaces must be identified at each campus. Campuses may be inclined to want to use these spaces for multiple purposes rather than dedicated learning spaces. 2. Rooms will likely have somewhat more limited / different capabilities than traditional classrooms, so training and faculty selection must be used to mitigate confusion. 3. Low student interest in new offerings and engagement in classes offered in these spaces would threaten their usefulness. This must be mitigated through advertising by the campuses and training / selection of faculty.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Virtual Desktop Infrastructure - Internal Project Description: Establish a pilot for providing a virtual desktop for 50 concurrent CIS 105 students. Project Sponsor: Bob Messner	Russ Bricker	09/2017	3/2019	On Target	This project has been moved to a high priority as a result of the future shutdown of HatSize. We have expanded this project to include the preparation of using the VDI infrastructure for several Spring classes. The end date has also been changed to get through the first half of the spring semester		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Virtual Desktop Infrastructure - Pilot - Amazon Workspace Solution Project Description: Establish a pilot for providing a virtual desktop for 50 concurrent CIS 105 students. Project Sponsor: Bob Messner	Russ Bricker	10/2018	12/2018	On Target	This project has been moved to a high priority as a result of the future shutdown of HatSize. We have expanded this project to include the preparation of using the VDI infrastructure for several Spring classes. The end date has also been changed to get through the first half of the spring semester		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: WAN Expansion Project Description: Migration of campus connections from Affiniti to KINBER Project Sponsor: Bob Messner	Russ Bricker	01/2017	12/2017	Behind Schedule	Work via Comcast has begun at the Gettysburg campus. Expected completion date is now 11/15/18.	1. Gettysburg campus has not yet been migrated to KINBER service due to legal easement issues between Weis and Comcast.	None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Windows 10 VPN Project Description: Review and implementation of Windows 10 VPN service Project Sponsor: Bob Messner	Russ Bricker	01/2018	12/2018	On Target	Project was planned for July start.		None.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	Project Title: Wiring Closet power/temperature Monitor Installation Project Description: Install monitors in all wiring closets across the college Project Sponsor: Bob Messner	Russ Bricker	07/2018	2/2019	On Target	Currently evaluating available devices. Have tested one option. Currently waiting to receive a second vendor device for testing.		None.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications, Project Management Office	Project Title: Workforce Development Enhancements Project Description: Standardize and formalize processes and procedures for the four registration types from beginning to end, integrate financial processes, and implement a supporting technical solution Project Sponsor: Cindy Doherty, Stephen Ampersand, Tim Sandoe	Aginah Chambers, Kenneth Shur, Cindy Gavazzi	07/2018	TBD	On Hold	Project Sponsors have accepted Finance group's request to hold project activities until mid-January 2019. Finance has initiatives taking precedence that impact the group's ability to participate in discussions on this project. In addition, its been determined Finance's input is critical to the project and activities should not resume without their participation. Project team and stakeholders have been notified of the decision. Project team meetings have been rescheduled to begin mid-January 2019.	1. Team will need to work together to clarify the new project's business case, expectations and requirements. Once completed, the team will use this information as inputs into the project initiating process.	1. When activities resume in Jan. 2019, final approval of the business goals will be needed. There is one item remaining under Finance that needs to be confirmed whether it will be part of the project scope or not. It is relating to the documents that are required for audit purposes (Finance Leadership).
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	Project Title: Zoom Desktop Video Conferencing Project Description: Deploy Zoom as an option for peer-to-peer and institution-to-student meetings Project Sponsor: Robert Messner	Jason Beaudin	07/2015	06/2020	On Target	No new updates: Academic Technologies is specing out webcams and headsets appropriate for Zoom use. Ordering is expected to commence in October.	1. Lack of webcams and headsets is slowing adoption. These must be provided to faculty and staff adopters. 2. Lack of student awareness of this tool may limit initial use. This can be mitigated through working with the Student Government Association to raise awareness of the utility and training materials.	None.

In Progress

Reporting Date: November 09, 2018

Plan	Department	Project	Project Lead	Start	End	Status	Progress	Issues / Risks and Mitigations	Request for Actions
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: Zoom-powered Education Class</p> <p>Project Description: Leverage video-conference capabilities to connect 3 Education students at Gettysburg with a class they need to graduate being offered only at Harrisburg Campus.</p> <p>Project Sponsor: Robert Messner</p>	Jason Beaudin	10/2018	12/2018	On Target	<p>This project was initiated on short notice. A Zoom-powered learning space has been set up in S106 on HBG, and students in GET are connecting to S106 from Room 108 at that campus.</p> <p>The faculty member has been training, and the technology tested and confirmed to be functional. Additional modifications may be required to ensure necessary instructional strategies are feasible.</p>	<ol style="list-style-type: none"> 1. Appropriate spaces must be identified at each campus. Campuses may be inclined to want to use these spaces for multiple purposes rather than dedicated learning spaces. 2. Rooms will likely have somewhat more limited / different capabilities than traditional classrooms, so training and faculty selection must be used to mitigate confusion. 3. Low student interest in new offerings and engagement in classes offered in these spaces would threaten their usefulness. This must be mitigated through advertising by the campuses and training / selection of faculty. 	None.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 2: Foster Student Success	Enterprise Applications	<p>Project Title: Automating Advisor Assignments</p> <p>Project Description: Automate Advisor Assignments; all faculty advisors to view HS transcripts and educational plans in myHACC</p>	Tom Hale	04/2018	TBD	TBD	Christine Cappuzzo	Conception	Awaiting definition of business requirements. Academic Advising is waiting for Christine Cappuzzo to set up a kick-off meeting slated for October.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Migration to Version 9 - Self Service Banner - Finance - My Journals</p> <p>Project Description: Finance Module Upgrades: - My Journals</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi, Nadia Ivanova	TBD	06/2019	N/A		Conception	Self-service journal voucher processing; still in development with Ellucian, planned for release in Q4 of 2018
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Migration to Version 9 - Self Service Banner - Finance - My Approvals</p> <p>Project Description: Finance Module Upgrades: - My Approvals</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi, Nadia Ivanova	TBD	06/2019	N/A		Conception	Self-service processing of approvals (e.g.: approvals of invoices, requisitions, journal vouchers); still in development with Ellucian, not yet scheduled for release
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Migration to Version 9 - Self Service Banner - Human Resources</p> <p>Project Description: - Human Resources Upgrades: Employee Self Service Enhancements</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi	prior to 06/2017	04/2019	N/A		Conception	
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Banner Upgrade - Self Service Banner - Registration</p> <p>Project Description: - Registration Upgrades: Student Self Service Enhancements</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi	TBD	TBD	N/A		IT Planning	Registration module has not been upgraded in more than two years. Will require prioritization and testing among functional power users.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Cloud-based Data Storage for Banner Backups.</p> <p>Project Description: Research cloud-based storage options for Tivoli backup system</p> <p>Project Sponsor: Bob Messner</p>	Matt Gordon	07/2018	TBD	TBD	Bob Messner	IT Prioritization	Awaiting contract execution.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Data Governance - Decision rights and accountabilities</p> <p>Project Description: - Establish data governance committee - Create mission and vision for data governance - Identify data stewards across functional areas - Begin development of data governance rules</p> <p>Project Sponsor: Robert Messner</p>	Lynold McGhee	TBD	TBD	TBD		Conception	
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Data Warehouse</p> <p>Project Description: Evaluate the long term needs of the data warehouse.</p> <p>Project Sponsor: Robert Messner</p>	Seth Chevalier Steve Barry	TBD	TBD	TBD	Steve Barry	Conception	Determining evaluation criteria; conducting research with other institutions. Need functional requirements to move forward.
Goal 1: Advance Academic Excellence	Academic Technologies	<p>Project Title: eAcademy : Advanced</p> <p>Project Description: Develop a continuously refreshed professional development experience allowing for current online faculty who have already completed eAcademy to access information on new and emerging tools and technologies.</p> <p>Project Sponsor: Doreen Fisher-Bammer</p>	Joe Mendrzycki	TBD	TBD	N/A	Jason Beaudin, Jazmin Simpson	On Hold	Holding off pending completion of other projects.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Enhance Identity Management System</p> <p>Project Description: Propose and implement lifecycles for: - retired employee accounts - admitted student accounts - registered student accounts - graduated student accounts</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi	TBD	TBD	TBD		Conception	Not yet started due to resource contention issues.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Ethos</p> <p>Project Description: Implement the Ethos Higher Ed data model for integration between 3rd party applications and Banner</p> <p>Project Sponsor: Robert Messner</p>	Seth Chevalier Cindy Gavazzi	TBD	TBD	N/A		Conception	DBA is researching.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: HSP Interactive Video Pilot</p> <p>Project Description: Explore possibility of program-wide mobile device use in classroom activities and develop a plan / roadmap for providing financially feasible access to mobile devices to students in this program.</p> <p>Project Sponsor: TBD</p>	Jason Beaudin	09/2018	TBD	TBD	Jason Beaudin, Sarah Jacobson	On Hold	Awaiting the return of faculty to begin work.
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: HACCCWeb upgrades for Banner 9</p> <p>Project Description: Migrate HACCCWeb applications to support Banner 9 Self Service upgrades</p> <p>Project Sponsor: Bob Messner</p>	Matt Gordon	09/2018	TBD	TBD		IT Prioritization	Requirements pending plan for end of life for Self Service Banner.
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Human Anatomy App Pilot</p> <p>Project Description: Work with the Biology discipline and other stakeholders to identify human anatomy app options, identify a single one, and develop a model for sustainable funding.</p> <p>Project Sponsor: Rae Dennis</p>	Jason Beaudin	09/2018	TBD	TBD	Jason Beaudin, Rae Dennis	IT Planning	Awaiting the return of faculty to begin work.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Migration from current Apple iTunes hosting</p> <p>Project Description: Install new servers and VMWare</p> <p>Project Sponsor: TBD</p>	Russ Bricker, Jason Beaudin	TBD	TBD	TBD		IT Planning	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Mobile Device Access (Phase 1)</p> <p>Project Description: Explore possibility of program-wide mobile device use in classroom activities and develop a plan / roadmap for providing financially feasible access to mobile devices to students in this program.</p> <p>Project Sponsor: TBD</p>	Jason Beaudin	TBD	TBD	N/A	Jason Beaudin, Cindy Doherty	IT Prioritization	<p>Not yet started due to resource contention issues.</p> <p>Conversation held with Virtual Learning to discuss possible focus within new VL Excellence Fund fundraising efforts.</p>
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Network Audit</p> <p>Project Description: With the help of outside experts, conduct an audit of HACC's network infrastructure.</p> <p>Project Sponsor: TBD</p>	Russ Bricker	TBD	TBD	TBD		Conception	
Goal 3: Strengthen Institutional Sustainability	Academic Technologies	<p>Project Title: Polycom Replacement</p> <p>Project Description: Begin reducing reliance on Polycom system for videoconference meetings by converting current meeting spaces into Zoom Rooms</p> <p>Project Sponsor: Bob Messner</p>	Jason Beaudin	07/2018	06/2019	\$75,000	Bob Messner	IT Planning	Early planning within AT is underway. Project launch will follow.



Upcoming Projects

Plan	Department	Project	Project Lead	Estimated			Project Requestor	Project Status	Project Status Details
				Start	End	Cost			
Goal 3: Strengthen Institutional Sustainability	Project Management Office	<p>Project Title: Project Management Essentials Education</p> <p>Project Description: Development and implementation of project management essentials course that will be offered to the institution.</p> <p>Project Sponsor: Robert Messner</p>	Aginah Chambers	Qtr. 1 2019	TBD	N/A	Cavil Anderson	Conception	<p>1. Working with Human Resources to develop core competencies and course objectives.</p> <p>2. Project is planned to formally kick-off sometime in Qtr. 1 2019 following completion of the project management D2L portal and the Cornerstone Management project implementation.</p>
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: PSERS</p> <p>Project Description: PSERS reporting updates</p> <p>Project Sponsor: Tim Sandoe</p>	Nadia Ivanova	12/2018	06/2019	N/A	Kelly Pannebaker	On Hold	05/04/18: Awaiting details from PSERS
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Recruiter Upgrade</p> <p>Project Description: Upgrade Recruiter to v5.x</p> <p>Project Sponsor: Robert Messner, Stephen Ampersand</p>	Cindy Gavazzi Natalie Toma Amber Duh	TBD	TBD	\$38,000	Crystal Scheib	IT Planning	Quote received from Ellucian: Upgrade \$30,000; SaaS - \$70,000 Annual Maintenance. Will continue to host on premises. Awaiting assignment of functional owner Requested Statement of Work from Ellucian
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Replication of HACC website database</p> <p>Project Description: Replicate the internal SQL database that supports the website.</p> <p>Project Sponsor: TBD</p>	Russ Bricker	TBD	TBD	TBD		IT Planning	Preliminary estimate has been provided by website vendor (PaperThin)
Goal 3: Strengthen Institutional Sustainability	Enterprise Applications	<p>Project Title: Role Based Security</p> <p>Project Description: Modify the existing Distributed Security Model to utilize Role Based Security</p> <p>Project Sponsor: Robert Messner</p>	Cindy Gavazzi Seth Chevalier	TBD	TBD	TBD	HEAAT	Conception	
Goal 3: Strengthen Institutional Sustainability	Computing and Media Support	<p>Project Title: TIC Process</p> <p>Project Description: Develop formal charter, mission and vision statements, enhance guidelines for members and establish formal annual meeting dates.</p> <p>Project Sponsor: Robert Messner</p>	Chris Fuller	02/2018	05/2018	N/A		IT Prioritization	As of 04/26/18, this project hasn't started yet. Input will be sought from committee members which is to begin in the next two weeks.
Goal 3: Strengthen Institutional Sustainability	Network Infrastructure	<p>Project Title: Wiring Closet Monitors</p> <p>Project Description: Add temperature monitor devices for wiring closets.</p> <p>Project Sponsor: TBD</p>	Russ Bricker, Evelin Schwartz	TBD	TBD	TBD		IT Planning	